



P.O. Box 755  
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FlyBigBear.com

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"The Big Bear Airport District provides Big Bear Valley with a safe, efficient and exceptional venue for aviation operations."

## REGULAR BOARD OF DIRECTORS MEETING

Big Bear Airport District  
Terminal Building – West Wing Board Room

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Wednesday, May 08, 2024  
4:00 P.M.

## AGENDA

### TELECONFERENCE LOCATION

**NOTE:** Pursuant to Government Code Section 54953 (b), Board Member Julie Smith will be attending the Regular Board of Director Meeting via teleconference from:

4011 14<sup>th</sup> St., Rm. A-1  
Riverside, CA 92501

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### BOARD MEMBERS:

Steve Castillo, President  
Rick Seifert, Vice-President  
Chuck Hicks  
Marikay Lindstrom  
Julie Smith

Unless you are a public safety official, please turn off your cell phone or place it on vibrate mode during the Meeting.

This Agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2, which is a portion of California's Open Meeting Law called the "Brown Act." The agenda contains a brief, general description of each item of business to be discussed and/or transacted. Prior to acting on any Agenda item, the Board will consider public comments.

**1. CALL TO ORDER**

**2. FLAG SALUTE**

**MISSION STATEMENT:** The Big Bear Airport District serves the Big Bear Valley by providing a safe, efficient, and exceptional venue for aviation operations.

**3. ROLL CALL AND INTRODUCTIONS**

**4. APPROVAL OF AGENDA**

**PUBLIC COMMENTS:** A person wishing to comment on an Agenda item should come to the podium and wait for the President to recognize them. Unless otherwise provided for a specific item, all comments are limited to 3 minutes each with an overall total of 15 minutes. No speaker may allot their time to others.

**Comments on Agenda items:** Comments concerning matters on the agenda will be heard at the time the matter is considered.

**Comments on non-Agenda Items:** Comments concerning matters not on the agenda will be heard during the Public Comment section on the agenda. A speaker's comments should be within the subject matter jurisdiction of the Big Bear Airport District Board.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the agenda and thus were not notified publicly. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a limited factual response. Your comments may be placed on the agenda for future discussion.

**5. SPECIAL PRESENTATIONS AND PROCLAMATIONS: (NONE)**

**6. BIG BEAR AIRPORTS PILOTS ASSOCIATION:**

**7. CONSENT AGENDA:**

**7.1. Approval of Draft Minutes (Pages 4-5)**

**7.1.a. Regular Board Meeting 4:00 P.M., April 10, 2024**

**7.2. YTD Financial Reports March 2024 (Pages 6-17)**

8. PULLED CONSENT AGENDA ITEMS:

9. BUSINESS MATTERS – DISCUSSION AND POSSIBLE ACTION:

- 9.1. Discussion and review of Draft 1 of 2024-2025 District Budget. (Pages 18-19)
- 9.2. Update on Terminal Building- Cost and Scope. (Pages 20-24)
- 9.3. Discussion and possible approval for a Work Study Program with Big Bear High School.
- 9.4. Hosting hangar yard sale. Date TBD.

10. MANAGER'S REPORT: (Pages 25-30)

11. COMMITTEE REPORTS: NONE

12. DIRECTOR'S COMMENTS:

13. FUTURE AGENDA ITEMS:

14. NEXT MEETING DATE:

Wednesday, June 12, 2024, at 4:00 P.M. – Regular Board of Directors Meeting

Location: Terminal Building- West Wing Board Room

15. ADJOURNMENT:

**CERTIFICATION:** I, Ryan Goss, Interim Board Secretary of the Big Bear Airport District, do hereby certify that I posted a copy of the foregoing Agenda on May 4, 2024, at least 72 hours in advance of the Regular Board of Directors Meeting (Government Code Section 54954.2).



Ryan Goss- General Manager  
Interim Board Secretary  
Big Bear Airport District

The Big Bear Airport District Board Meeting area is handicapped accessible. Persons with disabilities can receive this Agenda in an alternative format and should call the Airport Office at (909) 585-3219. Notification of 48 hours prior to the Meeting will enable the District to make arrangements to assure accessibility to the Meeting. The agenda is available for review. Agenda items are posted on the District Website at [www.flybigbear.com](http://www.flybigbear.com). If access to the Website is not available, copies may be obtained by calling the Airport Office.



# MINUTES

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## REGULAR BOARD OF DIRECTORS MEETING

Wednesday, April 10, 2024

4:00 P.M.

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*"The Big Bear Airport District serves the Big Bear Valley  
by providing a safe, efficient, and exceptional venue for aviation operations"*

### BOARD OF DIRECTORS

Steve Castillo, President | Rick Seifert, Vice-President  
Director Charles Hicks | Director Marikay Lindstrom  
Director Julie Smith

### MEETING LOCATION

Terminal Building – West Wing Boardroom

1. **CALL TO ORDER:** President Steve Castillo, called to order the Regular Meeting of the Big Bear Airport Board of Directors on **Wednesday, April 10, 2024**, at 4:00 P.M.
2. **FLAG SALUTE:** President Steve Castillo invited the Board and those present, to join in the flag salute, and the salute followed.
3. **ROLL CALL AND INTRODUCTIONS:** Board Secretary, Patty Lopez, recorded the following:  
**DIRECTORS PRESENT:** Steve Castillo, Chuck Hicks, and Rick Seifert. Marikay Lindstrom and Julie Smith were absent with cause.
4. **APPROVAL OF AGENDA:** No changes. Approved by consensus.
5. **SPECIAL PRESENTATIONS AND PROCLAMATIONS:** NONE
6. **BIG BEAR AIRPORTS PILOTS ASSOCIATION:** NONE
7. **CONSENT AGENDA:** Director Hicks moved to approve the Minutes from the Regular Board of Directors Meeting of January 10, 2024, and the filing of the YTD financial reports for December 2023, January 2024, and February 2024. Director Seifert seconded the motion. The motion passed, with all members present voting AYE.
8. **PULLED CONSENT AGENDA ITEMS:** NONE



**9. BUSINESS MATTERS:**

**9.1. DISCUSSION AND POSSIBLE APPROVAL OF ADA RAMPS AND STAIRS FOR A TEMPORARY BUILDING.**

Director Hicks moved to approve ADA Ramps and Stairs for the Temporary Building. Director Seifert seconded the motion. A roll-call vote was taken, and motion passed, with all members present voting AYE.

**9.2. DISCUSSION AND POSSIBLE APPROVAL OF A UTILITY DUMP TRAILER PURCHASE.**

Director Seifert moved to approve the Purchase of a Utility Dump Trailer not to exceed the amount of \$25,000. Director Castillo seconded the motion. A roll-call vote was taken, and motion passed, with all members present voting AYE.

**9.3. DISCUSSION AND POSSIBLE APPROVAL FOR A WORK STUDY PROGRAM WITH BIG BEAR HIGH SCHOOL.**

Discussion and possible approval for a Work Study Program with Big Bear High School will be further discussed on Wednesday, May 8, 2024 at the Regular Board of Directors Meeting.

**10. MANAGERS' REPORTS:** Reports highlighting airport operations since the last Board meeting were presented by General Manager, Ryan Goss.

**11. COMMITTEE REPORTS:** NONE

**12. DIRECTOR'S COMMENTS:** All directors contributed.

**13. FUTURE AGENDA ITEMS:** NONE

**14. ADJOURN TO CLOSED SESSION:** The Meeting adjourned to closed session at 5:00 P.M. Pursuant to Government Code Section 54956.9(d)(2)

**15. RECONVENE TO OPEN SESSION:** The Board reconvened to open session at 5:15 P.M.

**16. REPORT FROM CLOSED SESSION:** There was no reportable action.

**17. NEXT MEETING DATE:**

Wednesday, May 08, 2024, at 4:00 P.M. – Regular Board of Directors Meeting  
Location: West Wing Board Room, Terminal

**18. ADJOURNMENT:** 5:17 P.M.

\_\_\_\_\_  
Steve Castillo, President  
Board of Directors

Attest: \_\_\_\_\_

Patty Lopez  
Board Secretary

## Big Bear Airport District Profit & Loss Budget Performance March 2024

	Mar 24	Jul 23 - Mar 24	Total Budget	\$ Over/(Under) Budget	% of Budget Target: 75%
<b>Income</b>					
4054 · State Subsidy	\$ -	\$ -	\$ 10,000	\$ (10,000)	0%
4055 · Tax Revenues	133,798	1,375,828	1,967,900	(692,272)	70%
4058 · City Tax Revenue	-	-	113,800	(113,800)	0%
4110 · Sales-Aircraft Fuel	31,713	437,789	703,000	(265,211)	62%
4200 · Auto Parking	625	4,825	6,600	(1,775)	73%
4208 · Events Revenue	-	-	1,000	(1,000)	0%
4210 · Commercial Leases	6,177	55,737	85,200	(29,483)	65%
4220 · Ground Lease	4,987	54,198	47,700	6,486	114%
4230 · Hangar Rentals	35,163	314,691	437,200	(122,509)	72%
4254 · Gate Access Remote/Key Rep.	-	220	300	(80)	73%
4255 · Aircraft Oil Sales	211	2,630	2,800	(270)	90%
4258 · Aircraft Stores Sales	1,874	4,881	1,700	3,181	287%
4260 · Souvenir Sales	489	8,339	7,400	(1,001)	86%
4270 · Storage Units	488	4,422	6,900	(2,478)	64%
4280 · Tiedown Rents	686	5,914	8,300	(2,388)	71%
4290 · Tiedown Transient	70	1,390	1,800	(410)	77%
4300 · RV/Camper Storage	1,460	13,140	18,100	(4,880)	73%
4310 · Misc Revenue	-	1,101	-	-	-
4320 · Late Fees-Tenant Rentals	-	-	300	(300)	0%
4325 · Sales Adjustment	-	-	-	-	-
<b>Total Income</b>	<b>217,841</b>	<b>2,282,863</b>	<b>3,420,000</b>	<b>(1,137,137)</b>	<b>67%</b>
<b>Cost of Goods Sold</b>					
5000 · COGS- Aircraft Fuel	25,805	355,323	595,600	(240,277)	60%
5005 · COGS-Souvenirs	-	24	3,500	(3,476)	1%
5010 · COGS - Oil	-	-	1,700	(1,700)	0%
5015 · COGS - Aircraft Stores	-	-	1,200	(1,200)	0%
<b>Total COGS</b>	<b>25,805</b>	<b>355,347</b>	<b>602,000</b>	<b>(246,653)</b>	<b>59%</b>
<b>Gross Profit</b>	<b>191,936</b>	<b>1,927,516</b>	<b>2,818,000</b>	<b>(890,484)</b>	<b>68%</b>
<b>Expense</b>					
5040 · Marketing	120	70,748	74,500	(3,754)	95%
5061 · Bank Charges/Credit Card Fees	1,645	21,915	32,400	(10,485)	68%
5070 · Board Election Costs	-	-	3,800	(3,800)	0%
5090 · Contract Services	6,863	64,502	125,000	(60,498)	52%
5110 · Motorized Vehicle Fuel	1,622	18,651	28,800	(13,149)	51%
5125 · Directors' Expenses	400	7,900	14,100	(6,200)	56%
5140 · Dues & Subscriptions	1,484	14,564	18,000	1,584	112%
5150 · Staff Expenses	580	8,328	12,700	(4,372)	66%
5160 · Fees/Permits/Licenses	751	18,881	22,100	(3,238)	85%
5170 · Hazardous Waste Pickup	(200)	165	2,500	(2,345)	6%
5180 · Insurance-Liability Expense	-	110,426	100,500	9,926	110%
5182 · Insurance-Worker's comp	-	23,208	15,800	7,408	147%
5210 · Janitorial Supplies	-	3,685	4,800	(1,115)	76%
5215 · Manager's Expenses	50	611	2,100	(1,489)	29%
5230 · Office Operational Expense	25	2,770	6,400	(3,830)	43%
5260 · Professional Services	3,500	51,090	67,500	(16,410)	76%
5259 · AviMet DataLink AWOS Service	-	360	1,000	(640)	36%
5280 · Repair & Maintenance-AWOS	-	1,250	4,100	(2,850)	30%

## Big Bear Airport District Profit & Loss Budget Performance March 2024

	Mar 24	Jul 23 - Mar 24	Total Budget	\$ Over/(Under) Budget	% of Budget Target: 75%
5271 · Repair & Maintenance-Computer	-	300	6,200	(5,900)	5%
5275 · R & M - Aircraft Fuel Farm	-	4,252	8,400	(4,148)	51%
5280 · Repair & Maintenance-Grounds	(8,798)	6,897	35,000	(28,103)	20%
5285 · Repair & Maintenance-Hangers	(1,948)	4,775	10,000	(5,225)	48%
5280 · Repair & Maintenance-Lighting	-	2,566	6,200	(3,634)	41%
5295 · R & M - Terminal Building	-	6,104	6,200	(96)	98%
5300 · R & M - Motorized Equipment	53	24,682	25,000	(318)	99%
5305 · Repair & Maint Fire Extinguish	-	1,386	3,500	(2,114)	39%
5310 · Emerg Equip/Supplies	371	1,049	1,200	(151)	87%
5350 · CDTFA Dealer Tax	18	442	600	(158)	74%
5380 · Office Communications	722	6,597	8,500	(1,903)	73%
5373 · Tools/Small Maint Equipment	-	455	2,500	(2,045)	18%
5390 · Winter Ops Contingency	-	-	8,000	(8,000)	0%
5400 · Utilities	15,150	111,311	200,000	(88,699)	58%
5565 · Salaries	62,509	439,277	738,700	(305,423)	59%
5568 · Vacation Expense	2,422	21,215	32,300	(11,085)	66%
5567 · Sick Leave Expense	2,229	19,982	29,000	(9,018)	69%
5568 · Payroll Expenses	-	-	200	(200)	0%
5670 · FICA-Employer	-	590	2,500	(1,910)	24%
5676 · Medicare-Employer	821	7,229	9,100	(1,871)	79%
5695 · Health, Life, Dent.& Vision Ins	23,147	193,332	251,500	(58,186)	77%
5690 · 457 Contribution-ER Match	1,848	28,832	63,700	(34,068)	47%
5694 · Survivor Benefit Expense	-	-	500	(500)	0%
5595 · Pension Expense	5,118	96,880	116,200	(19,520)	83%
5596 · Pension - ER Paid for EE	949	8,791	11,100	(2,309)	79%
5597 · GASB 68 Report Fee	-	700	700	-	100%
5599 · SSA219-CalPERS Annual AdminFee.	-	-	300	(300)	0%
<b>Total Expense</b>	<b>110,249</b>	<b>1,398,214</b>	<b>2,104,300</b>	<b>(708,086)</b>	<b>68%</b>
	<b>81,687</b>	<b>531,302</b>	<b>713,700</b>	<b>(182,398)</b>	<b>74%</b>
<b>Other Income</b>					
4312 · AC Recov./Call Out/Misc.Labor	1,638	1,638			
4330 · Investment Revenue	23,196	282,328	58,700	223,626	481%
4332 · Unrealized Gain/(Loss) on Invmt	(4,324)	240,107			
4340 · Use of Terminal Reserve Funds	-	-	662,700	(662,700)	0%
<b>Total Other Income</b>	<b>20,510</b>	<b>524,073</b>	<b>721,400</b>	<b>(197,327)</b>	<b>73%</b>
<b>Other Expense</b>					
CIP22R2 · Temp.Modular Office Space	7,708	17,294	150,000	(132,708)	12%
CIP24-1 · Pavement Rehab/Crack filling	-	-	65,000	(65,000)	0%
CIP24-2 · Utility Trailer	-	-	25,000	(25,000)	0%
CIP24-3 · Hangar Door Upgrade	-	24,043	50,000	(25,957)	48%
5204 · Terminal Bldg. Design & Constr.	82,884	104,819	662,700	(558,081)	16%
5205 · Interest Exp-Terminal Bldg Loan	-	173,601	189,600	4,001	102%
5207 · Tenn.Bldg. Loan Debt Service	-	275,000	275,000	-	100%
<b>Total Other Expense</b>	<b>90,592</b>	<b>594,557</b>	<b>1,387,300</b>	<b>(792,743)</b>	<b>43%</b>
	<b>(70,082)</b>	<b>(70,484)</b>	<b>(885,900)</b>	<b>595,416</b>	<b>11%</b>
	<b>\$ 11,505.00</b>	<b>\$ 480,818.00</b>	<b>\$ 47,800.00</b>	<b>\$ 413,018.00</b>	

Big Bear Airport District  
**Balance Sheet**  
 As of March 12, 2024

	<u>Mar 12, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1040 · Checking Account	434,144
<b>Total Checking/Savings</b>	<u>434,144</u>
<b>Accounts Receivable</b>	
1140 · Accounts Receivable	22,938
<b>Total Accounts Receivable</b>	<u>22,938</u>
<b>Other Current Assets</b>	
1001 · Petty Cash	350
1125 · LAIF	1,234,483
1125.01 · LAIF - Fair Market Value	-9,661
1127 · TD Ameritrade, Inc.	14,025,754
1142 · Lease Receivable	138,108
1160 · Prepaid Medical/Life Insurance	15,494
1161 · Prepaid Insurance-Liability	4,665
1164 · Pre Paid Jet A Fuel Tax	8,568
1181 · Inventory-Souvenirs	10,701
1182 · Inventory-Fuel	100,355
1183 · Inventory - Oil	8,849
1185 · Inventory - Aircraft Stores	6,855
1499 · Undeposited Funds	2,200
<b>Total Other Current Assets</b>	<u>15,544,811</u>
<b>Total Current Assets</b>	<u>16,001,893</u>
<b>Fixed Assets</b>	
1201 · Land	3,692,512
1220 · Land Improvements	18,172,525
1240 · Structure Improvements	5,735,091
1241 · Old Terminal Building	2,643,000
1250 · Operating Equipment	4,111,754
1270 · Accumulated Depreciation	-19,693,542
1300 · Construction In Progress	416,423
<b>Total Fixed Assets</b>	<u>15,077,762</u>
<b>Other Assets</b>	
1150 · Deferred Outflows of Resources	1,186,619
<b>Total Other Assets</b>	<u>1,186,619</u>
<b>TOTAL ASSETS</b>	<u><u>32,266,274</u></u>



Big Bear Airport District  
Balance Sheet  
As of March 12, 2024

	Mar 12, 24
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
2001 · Accounts Payable	6,887
<b>Total Accounts Payable</b>	<u>6,887</u>
<b>Other Current Liabilities</b>	
2123 · Accrued Vacation	41,931
2124 · Accrued Sick Leave	40,752
2200 · Sales Taxes Payable	9,399
2301 · Deposits-Tenant Security	35,209
2302 · Deposits-Gate Access	6,230
2303 · Deposits-Wait List	8,972
2320 · Prepaid Rents	66,142
<b>Total Other Current Liabilities</b>	<u>208,634</u>
<b>Total Current Liabilities</b>	<u>215,320</u>
<b>Long Term Liabilities</b>	
2525 · Terminal Building Loan	7,930,942
2600 · Net Pension Liability	770,031
2620 · Net OPEB Obligation	1,871,381
2625 · Deferred Inflows of Resources	271,307
2630 · DIR - Leases	132,661
<b>Total Long Term Liabilities</b>	<u>10,976,322</u>
<b>Total Liabilities</b>	<u>11,191,642</u>
<b>Equity</b>	
3900 · Retained Earnings	20,680,153
Net Income	384,479
<b>Total Equity</b>	<u>21,074,632</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>32,266,274</u></u>

12:06 PM

04/25/24

Accrual Basis

Big Bear Airport District  
US Bank CC Expense-Detail  
March 2024

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<u>Date</u>	<u>Memo</u>	<u>Amount</u>
US Bank		
03/20/2024	Repair parts for vacuum	98.51
03/20/2024	Conduit & Direct Burlal Sport Tap	327.32
03/20/2024	Coffee Bar	22.33
03/20/2024	Blinders	24.98
03/20/2024	Abby CSDA Webinar	230.00
03/20/2024	IP, Zoom	210.98
	Total US Bank	<u>914.12</u>
TOTAL		<u><u>914.12</u></u>

12:17 PM  
04/25/24

## Big Bear Airport District Monthly Check Report March 2024

Date	Num	Name	Memo	Amount
03/06/2024	DD2530	Abby Erickson	Direct Deposit	0.00
03/06/2024	DD2531	Ariel Valenzuela	Direct Deposit	0.00
03/06/2024	DD2532	Christopher T. Hearn	Direct Deposit	0.00
03/06/2024	DD2533	Hugo Medel-Valdes	Direct Deposit	0.00
03/06/2024	DD2534	James Ryan Goss	Direct Deposit	0.00
03/06/2024	DD2535	John M. Egerer	Direct Deposit	0.00
03/06/2024	DD2536	John R Melissa	Direct Deposit	0.00
03/06/2024	DD2537	Patricia G. Lopez	Direct Deposit	0.00
03/20/2024	DD2538	Abby Erickson	Direct Deposit	0.00
03/20/2024	DD2539	Ariel Valenzuela	Direct Deposit	0.00
03/20/2024	DD2540	Christopher T. Hearn	Direct Deposit	0.00
03/20/2024	DD2541	Hugo Medel-Valdes	Direct Deposit	0.00
03/20/2024	DD2542	James Ryan Goss	Direct Deposit	0.00
03/20/2024	DD2543	John M. Egerer	Direct Deposit	0.00
03/20/2024	DD2544	John R Melissa	Direct Deposit	0.00
03/20/2024	DD2545	Patricia G. Lopez	Direct Deposit	0.00
*** Missing numbers here ***				
03/04/2024	4571	PERS - Retirement	457 Contribution PP ending 3/2/24	-2,055.50
03/04/2024	4572	PERS - Retirement	PP ending 3/2/24	-4,546.12
*** Missing numbers here ***				
03/18/2024	4577	PERS - Retirement	457 Contribution PP ending 3/16/24	-2,055.50
03/18/2024	4578	PERS - Retirement	PP ending 3/16/24	-4,546.12
03/18/2024	4579	PERS - Medical	PERS Medical Premium - April	-22,493.81
*** Missing numbers here ***				
03/05/2024	34191	Accent Computer Solutions, Inc.	Computer Support	-3,341.05
03/05/2024	34192	Accurate First Aid Services	Emergency Services	-370.92
03/05/2024	34193	Bear Valley Electric	Airport accounts	-13,551.38
03/05/2024	34194	Big Bear City CSD.	BBAD	-1,009.08
03/05/2024	34195	Castillo, Steve	Monthly reimbursement - March 2024	-100.00
03/05/2024	34196	Centerline Survey, Inc.	BBAD	-3,500.00
03/05/2024	34197	Chem-Pak, Inc.	B1017	-162.30
03/05/2024	34198	DIY Home Center	0080-00081228	-134.94
03/05/2024	34199	Egerer, John	March 2024 cell phone	-50.00
03/05/2024	34200	EldeBally, LLP	258954	-346.50
03/05/2024	34201	Erickson, Abby.	March 2024 cell phone	-50.00
03/05/2024	34202	Goss, Ryan	March 2024 cell phone	-50.00
03/05/2024	34203	Hearn, Chris.	March 2024 cell phone	-50.00
03/05/2024	34204	Knight Building Systems, Inc.	BBAD	-82,884.25
03/05/2024	34205	Lindstrom, Markkay.	Monthly reimbursement - March 2024	-100.00
03/05/2024	34206	Lopez, Patty	March 2024 cell phone	-50.00
03/05/2024	34207	Medel, Hugo	March 2024 cell phone	-50.00
03/05/2024	34208	Melissa, John	March 2024 cell phone	-50.00
03/05/2024	34209	Mountain Water Company	BBAD	-88.00
03/05/2024	34210	RSG, Inc.	22-23 Property Tax Share Analysis *REPLACEMENT CHECK*	-2,275.00
03/05/2024	34211	Selfert, Rick	Monthly reimbursement - March 2024	-100.00
03/05/2024	34212	Smith, Julie	Monthly reimbursement - March 2024	-100.00
03/05/2024	34213	Valenzuela, Ariel.	March 2024 cell phone	-50.00
03/08/2024	34214	Mazankowski, Scott H-N23	H-N23 Refund	-385.00
03/11/2024	34215	Hicks, Charles TD-20E	TD-20E Refund	-40.00
03/12/2024	34216	Accent Computer Solutions, Inc.	Computer Support	-1,012.85
03/12/2024	34217	Aircraft Spruce & Specialty Co.	580695	-108.39
03/12/2024	34218	Big Bear City CSD.	BBAD	-468.74
03/12/2024	34219	C & D Termites & Pest Control	4452-19	-184.00
03/12/2024	34220	Frontier Communications	909-585-2900-031710-5	-109.08
03/12/2024	34221	Knight Building Systems, Inc.	BBAD	-2,210.00
03/19/2024	34222	AmeriGas	204159351	-3,209.32
03/19/2024	34223	De Lage Landen	345023	-118.12
03/19/2024	34224	M & M Mechanical/BB Sheet Metal	BBAD	-1,897.69
03/19/2024	34225	Principal Financial Group	1014239-10001	-1,572.21
03/19/2024	34226	Reliance Standard	GL160580, LTD 130861	-457.36
03/19/2024	34227	Control of San Bernardino	29424,237693	-1,112.67
03/19/2024	34228	Spectrum Business (Charter)	8245100840148023	-612.65
03/26/2024	34229	Southwest Gas	910000176035	-2,080.04
03/28/2024	34230	Accent Computer Solutions, Inc.	Computer Support	-3,081.05
03/28/2024	34231	Aircraft Spruce & Specialty Co.	580695	-889.60
03/28/2024	34232	Big Bear City CSD.	BBAD	-564.48
03/28/2024	34233	Butcher's Block	101970	-154.66
03/28/2024	34234	Carquest of Big Bear, Corp.	650	-62.71
03/28/2024	34235	ProDIGIQ	L35	-900.00
03/28/2024	34236	Shred-It, Inc.	12147987	-259.85
03/28/2024	34237	Southwest Gas	910000935051	-579.97

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

April 02, 2024

LAIF Home  
PMIA Average Monthly  
Yields

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BIG BEAR AIRPORT DISTRICT

GENERAL MANAGER  
P.O. BOX 755  
BIG BEAR CITY, CA 92314

Tran Type Definitions

Account Number: 80-36-004

March 2024 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,246,615.93
Total Withdrawal:	0.00	Ending Balance:	1,246,615.93

Columbia Capital Management, LLC  
**PORTFOLIO SUMMARY**  
**Big Bear Airport District**  
**Income**

March 31, 2024

Security Type	Quantity	Total Cost	Market Value	Pct. Assets	Cur. Yield	Est. Annual Income
<b>Fixed Income</b>						
Agency Securities	2,185,000	2,182,395.00	2,184,684.49	68.3	5.1	112,595.00
	2,185,000	2,182,395.00	2,184,684.49	68.3	5.1	112,595.00
<b>Cash and Equiv.</b>						
Cash and Equivalents	3,698	16,908.21	16,908.21	0.5	0.0	0.00
Treasury Bills	1,000,000	990,384.00	998,835.22	31.2	4.7	0.00
	1,003,698	1,007,292.21	1,015,743.43	31.7	4.6	0.00
<b>TOTAL PORTFOLIO</b>	<b>3,188,698</b>	<b>3,189,687.21</b>	<b>3,200,427.92</b>	<b>100.0</b>	<b>5.0</b>	<b>112,595.00</b>



Columbia Capital Management, LLC  
**FIXED INCOME PORTFOLIO**  
**Big Bear Airport District**

**Income**

March 31, 2024

Quantity	Security	Unit Cost	Total Cost	Price	Market Value	Accrued Interest	Market Value +Accr.Int.	Pct. Assets	Yield To Mat.	Duration
<b>Agency Securities</b>										
1,160,000	FEDERAL HOME LN 5.125%25 DUE 08/28/25	100.00	1,160,025.00	99.96	1,159,565.30	5,449.58	1,165,014.88	36.2	5.14	1.34
500,000	5.125% Due 08-28-25 FHLB 4.875%24 DUE 09/13/24	99.47	497,345.00	99.81	499,025.14	1,218.75	500,243.89	15.6	5.27	0.44
525,000	4.875% Due 09-13-24 FHLB 5.48%24 DUE 10/18/24	100.00	525,025.00	100.21	526,094.04	13,026.42	539,120.46	16.4	5.06	0.52
	5.480% Due 10-18-24		2,182,395.00		2,184,684.49	19,694.75	2,204,379.24	68.3	5.15	0.94
<b>Cash and Equivalents</b>										
3,698	Cash	1.00	13,210.09		13,210.09		13,210.09	0.4		0.00
	SCHWAB US TREASURY MONEY INVESTOR		3,698.12	1.00	3,698.12		3,698.12	0.1		0.00
			16,908.21		16,908.21	0.00	16,908.21	0.5	0.00	0.00
<b>Treasury Bills</b>										
1,000,000	US TREASURY BILL24 U S T BILL DUE 04/09/24	99.04	990,384.00	99.88	998,835.22	0.00	998,835.22	31.2	4.66	0.02
	0.000% Due 04-09-24		990,384.00		998,835.22	0.00	998,835.22	31.2	4.66	0.02
			3,189,687.21		3,200,427.92	19,694.75	3,220,122.67	100.0	4.97	0.65



Columbia Capital Management, LLC  
**PERFORMANCE REPORT**  
**GROSS OF FEES**  
**Big Bear Airport District**

**Income**

From 02-29-24 to 03-31-24

Portfolio Value on 02-29-24	3,183,256.89
Accrued Interest	21,708.67
Contributions	0.00
Withdrawals	0.00
Realized Gains	0.00
Unrealized Gains	4,621.50
Interest	12,549.53
Dividends	0.00
Change in Accrued Interest	-2,013.92
Portfolio Value on 03-31-24	<u>3,200,427.92</u>
Accrued Interest	19,694.75
Average Capital	3,204,965.55
Total Gain before Fees	15,157.11
IRR for 0.08 Years	0.47%

Columbia Capital Management, LLC  
**PERFORMANCE REPORT**  
**GROSS OF FEES**  
**Big Bear Airport District**

**Income**

From 05-01-22 to 03-31-24

Portfolio Value on 05-01-22	0.00
Accrued Interest	0.00
Contributions	0.00
Withdrawals	0.00
Transfers In	2,999,733.00
Realized Gains	35,357.59
Unrealized Gains	10,740.71
Interest	154,596.62
Dividends	0.00
Change in Accrued Interest	19,694.75
Portfolio Value on 03-31-24	<u>3,200,427.92</u>
Accrued Interest	19,694.75
Average Capital	2,862,602.35
Total Gain before Fees	220,389.67
IRR for 1.92 Years	7.70%

FY - 23-24

NO.	APPORTIONMENT	COLLECTION PERIOD	APPORTIONMENT DATE	FUNDS		CHECK AMOUNT
				AUTOMATICALLY DEPOSITED		
1.	Tax Roll Revenues	7/1/23 - 11/1/23	11/8/2023	11/13/2023	\$228,862.62	
2.	Tax Roll Revenues	11/4/23 - 11/20/23	11/27/2023	11/29/2023	\$100,086.49	
3.	Homeowners' Exemption Reimbursement - 15%	7/1/23 - 11/30/23	12/6/2023	12/7/2023	\$1,653.66	
4.	Tax Roll Revenues	11/21/23 - 12/14/23	12/18/2023	12/20/2023	\$736,298.92	
5.	Tax Roll Revenues - RPTTF Distribution*	4/29/23 - 12/14/23	12/21/2023	12/27/2023	\$88,762.15	
6.	Tax Roll Revenues	12/15/23 - 1/5/24	1/9/2024	1/11/2024	\$23,207.85	
7.	Homeowners' Exemption Reimbursement - 35%	12/1/23 - 12/31/23	1/11/2024	1/16/2024	\$3,858.51	
8.	Tax Roll Revenues - Including VLF**	1/9/24 - 1/12/24	1/17/2024	1/19/2024	\$5,551.70	
9.	Tax Roll Revenues - Including Unitary	1/13/24 - 2/2/24	2/14/2024	2/16/2024	\$53,548.50	
10.	Tax Roll Revenues	2/3/24 - 2/23/24	3/5/2024	3/7/2024	\$27,030.35	
11.	Tax Roll Revenues	2/24/24 - 3/22/24	3/26/2024	3/28/2024	\$106,767.41	
12.	Tax Roll Revenues					
13.	Tax Roll Revenues					
14.	Homeowners' Exemption Reimbursement - 35%					
15.	Tax Roll Revenues - Including VLF and Unitary					
16.	Tax Roll Revenues - RPTTF Distribution*					
17.	Homeowners' Exemption Reimbursement - 15%					
18.	Tax Sales Excess Proceeds					
19.	Tax Roll Revenues					
20.	FY 2023-2024 Year-End Reconciliation					
21.	FY 2023-2024 Teeter Plan Adjustment					
	* Redevelopment Property Tax Trust Fund			Total	\$1,375,628.16	



## Big Bear Airport District DRAFT BUDGET DETAIL Fiscal Year 2024/25

	A	B	C	D	E
	Adopted Budget 2023/24	Projected Year End 2023/24	Proposed Budget 2024/25	\$ Difference (C - B)	% Difference (D / B)
1 Revenue					
2 Operating Revenue					
3 Facility & Hangar Rentals	577,300	572,400	574,600	2,200	0.4%
4 Sales- Aircraft Fuel	703,000	583,800	613,000	29,200	5.0%
5 Aircraft Tie Downs, Parking & Souvenirs	46,700	50,500	50,500	-	0.0%
6 Other Operating Revenues	1,300	2,100	1,600	(500)	-23.8%
7 Total Operating Revenue	<u>1,328,300</u>	<u>1,208,800</u>	<u>1,239,700</u>	<u>30,900</u>	<u>2.6%</u>
8 Non-Operating Revenue					
9 Property Taxes	2,081,700	2,147,800	2,190,700	42,900	2.0%
10 Grant Revenue	-	-	-	-	0.0%
11 State Subsidy	10,000	10,000	10,000	-	0.0%
12 Investment Revenue	58,700	259,100	259,100	-	0.0%
13 Total Non-Operating Revenue	<u>2,150,400</u>	<u>2,416,900</u>	<u>2,459,800</u>	<u>42,900</u>	<u>1.8%</u>
14 Total Revenue	<u>3,478,700</u>	<u>3,625,700</u>	<u>3,699,500</u>	<u>73,800</u>	<u>2.0%</u>
15 Cost of Goods Sold					
16 Aircraft Fuel	595,600	473,800	497,500	23,700	5.0%
17 Souvenirs	3,500	5,600	5,800	200	3.6%
18 Oil	1,700	1,700	1,800	100	5.9%
19 Aircraft Stores	1,200	200	200	-	0.0%
20 Total Cost of Goods Sold	<u>602,000</u>	<u>481,300</u>	<u>505,300</u>	<u>24,000</u>	<u>5.0%</u>
21 Gross Profit	<u>2,876,700</u>	<u>3,144,400</u>	<u>3,194,200</u>	<u>49,800</u>	<u>1.6%</u>
22 Expense					
23 Marketing	74,500	72,000	72,000	-	0.0%
24 Bank Charges/Credit Card Fees	32,400	29,200	30,100	900	3.1%
25 Board Election Costs	3,800	-	12,000	12,000	
26 Contract Services	125,000	86,100	100,000	13,900	16.1%
27 Motorized Vehicle Fuel	26,800	27,200	27,200	-	0.0%
28 Directors' Expenses	14,100	11,800	13,300	1,500	12.7%
29 Dues & Subscriptions	13,000	14,600	15,000	400	2.7%
30 Staff Expenses	12,700	11,800	12,400	600	5.1%
31 Fees/Permits/Licenses	22,100	23,700	23,700	-	0.0%
32 Hazardous Waste Pickup	2,500	800	1,000	200	25.0%
33 Insurance-Liability Expense	100,500	110,400	121,400	11,000	10.0%
34 Insurance-Worker's comp	15,800	23,200	23,200	-	0.0%
35 Janitorial Supplies	4,800	4,900	4,900	-	0.0%
36 Manager's Expenses	2,100	800	2,100	1,300	162.5%
37 Office Operational Expense	6,400	3,700	3,700	-	0.0%
38 Professional Services	67,700	68,100	98,100	30,000	44.1%
39 Avimet DataLink AWOS Service	1,000	800	-	(800)	-100.0%
40 Repair & Maintenance-AWOS	4,100	4,200	5,000	800	19.0%
41 Repair & Maintenance-Computer	6,200	4,800	4,800	-	0.0%
42 R & M - Aircraft Fuel Farm	8,400	7,600	7,600	-	0.0%
43 Repair & Maintenance-Grounds	35,000	9,200	35,000	25,800	280.4%
44 Repair & Maintenance-Hangars	10,000	6,400	10,000	3,600	56.3%
45 Repair & Maintenance-Lighting	6,200	5,500	5,500	-	0.0%
46 R & M - Terminal Building	6,200	6,100	6,200	100	1.6%
47 R & M - Motorized Equipment	25,000	32,900	32,000	(900)	-2.7%
48 Repair & Maint Fire Extinguish	3,600	1,800	1,800	-	0.0%
49 Emerg Equip/Supplies	1,200	1,400	1,400	-	0.0%
50 CDTFA Dealer Tax	600	600	600	-	0.0%
51 Office Communications	8,500	8,800	8,800	-	0.0%
52 Tools/Small Maint Equipment	2,500	2,500	2,500	-	0.0%
53 Winter Ops Contingency	6,000	-	6,000	6,000	0.0%
54 Utilities	200,000	175,400	205,000	29,600	16.9%
55 Salaries & Benefits					
56 Salaries	800,000	644,100	701,700	57,600	8.9%



**Big Bear Airport District**  
**DRAFT BUDGET DETAIL**  
 Fiscal Year 2024/25

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
	Adopted Budget 2023/24	Projected Year End 2023/24	Proposed Budget 2024/25	\$ Difference (C - B)	% Difference (D / B)
57 FICA-Employer	2,500	800	800	-	0.0%
58 Medicare-Employer	9,100	5,200	9,700	4,500	86.5%
59 Health, Life, Dent.& Vision Ins	256,500	255,800	304,100	48,300	18.9%
60 Retirement Expense	191,300	144,000	173,100	29,100	20.2%
61 Total Salaries & Benefits	1,259,400	1,049,900	1,189,400	139,500	13.3%
62 GASB 68 Report Fee	700	700	700	-	0.0%
63 OPEB/GASB 75 Expense	-	-	-	-	0.0%
64 SSA218-CalPERS Annual Admin Fee.	300	300	300	-	0.0%
65 <b>Total Expense</b>	<b>2,109,100</b>	<b>1,807,200</b>	<b>2,082,700</b>	<b>275,500</b>	<b>15.2%</b>
66 <b>Capital Improvement Projects &amp; Debt Service</b>					
67 Temporary Modular Office Space	150,000	17,300	150,000		
68 Gate Repairs	-	-	5,000		
69 Pavement Rehabilitation/Crack Filling	55,000	55,000	55,000		
70 Utility Trailer	25,000	-	-		
71 Hangar Door Upgrade (Y1)	50,000	24,000	20,000		
72 Total Capital Improvement Projects	205,000	72,300	230,000		
73 Principal-Terminal Bldg Loan	275,000	275,000	220,000		
74 Interest Exp-Terminal Bldg Loan	169,600	173,600	224,300		
75 Total CIP Projects & Debt Service	724,600	544,900	674,300		
76 Net Increase/(Decrease) To Reserves	47,800	792,300	437,200		

# KNIGHT

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 Ph (889) 257-9407

### Bid Breakdown

Print Date: 3/26/2024

Version: 1

Project: Big Bear Airport Terminal

No.	Item	Selected Bid Price	Alternates	VE Adjustments	Total Budget Item	Notes
1	Div. 01 - Procurement and Contracting Requirements					
2	General Conditions:					
3	General Labor Crews	\$ 25,000.00			\$ 25,000.00	
4	Project Manager - (\$11k month) x 18 month	\$ 198,000.00		\$ (44,000.00)	\$ 154,000.00	VE if 14 month duration
5	General Superintendent - (\$13,000 month) x 18 month	\$ 234,000.00		\$ (52,000.00)	\$ 182,000.00	VE if 14 month duration
6	Hotel and per diem - PM (18 months @ 3 nights/week)	\$ 40,950.00		\$ (8,925.00)	\$ 32,025.00	VE if 14 month duration
7	Hotel and per diem - Super (18 months @ 4 nights/week)	\$ 54,600.00		\$ (12,124.00)	\$ 42,476.00	VE if 14 month duration
8	Chemical toilets - Temp	\$ 9,555.00			\$ 9,555.00	
9	Office Container / storage 40' split	\$ 11,819.00			\$ 11,819.00	
10	Extra - Storage Container - 20'	\$ 3,339.00			\$ 3,339.00	
11	Waste - 40 yd and/or concrete wash	\$ 3,360.00			\$ 3,360.00	
12	Waste - Continuous 3yd / 2pick per week	\$ 5,040.00			\$ 5,040.00	
13	Temp Fence - Entire site including the parking lot	\$ 17,116.00			\$ 17,116.00	
14	Temp Power - Exclude utility bill, paid by owner	\$ 25,000.00			\$ 25,000.00	
15	Temp HVAC - Heaters and Propane	\$ 6,500.00			\$ 6,500.00	
16	Blueprint Costs - Repro, Shipping, Courier	\$ 5,000.00			\$ 5,000.00	
17	Testing & Inspection - Soils Tech, Conc, Steel, CMU Deputy	\$ 39,190.00			\$ 39,190.00	
18	Survey and Layout	\$ 14,400.00			\$ 14,400.00	
19						
20	Division 02 - Existing Conditions					
21	Special Procedures - Abatement Testing	\$ 7,400.00			\$ 7,400.00	
22	Existing Conditions/Demo/Staking	\$ 494,000.00			\$ 494,000.00	
23	Asbestos Remediation - Abatement	\$ 15,000.00			\$ 15,000.00	
24						
25	Division 03 - Concrete					
26	Concrete Sidewalks, Entrance, Patio - Flatwork	\$ 316,967.00		\$ (40,532.00)	\$ 276,435.00	Grey Broom hardscape & base onsite not import sand
27	Concrete Foundations - equip/trash pads and footings	\$ 31,608.00			\$ 31,608.00	
28	Slab On Grade and Footings - Complete	\$ 683,193.00			\$ 683,193.00	
29						
30	Division 04 - Masonry					
31	Masonry - CMU Block Walls	\$ 248,450.00			\$ 248,450.00	
32	Stratified Stone - Stone Veneer Wainscot with Backer Board	\$ 95,776.00			\$ 95,776.00	
33						
34	Division 05 - Metals					
35	Mis-shellaneous Metals - Guardsails, Handrails	\$ 104,260.00	\$ 24,700.00	\$ (24,700.00)	\$ 104,260.00	Recovered the 52 LF
36				\$ (31,820.00)	\$ (31,820.00)	Tube steel guardsails
37	Division 06 - Wood, Plastics, and Composites					
38	Hardie Panel Siding and Soffits	\$ 432,090.00			\$ 432,090.00	If agree to sub terms our payment included in Drywall bid
39	Misc Framing - Plywood Hard lids and wall backing					





83	Misc Metals - Roofing, snow guards, Fascia, Gutter, Down Spout and Install	\$ 756,599.00	\$ 756,599.00			\$ 756,599.00	
84	Misc Metals - Baye pulvins "overlappers", and end cap	\$ 46,900.00	\$ 46,900.00			\$ 46,900.00	
85	Joint Sealants and Fire Caulking	\$ 1,800.00	\$ 1,800.00			\$ 1,800.00	
86	Roof Curbs, Wall and Pipe Flashings	\$ 1,600.00	\$ 1,600.00			\$ 1,600.00	
87							
88	<b>Division 21 - Fire Suppression</b>						
89	Fire Suppression	\$ 137,000.00	\$ 137,000.00			\$ 137,000.00	
90	Fire Alarm	\$ 109,500.00	\$ 109,500.00			\$ 109,500.00	
91	Alarm System at Kitchen - N/A						
92							
93	<b>Division 22 - Plumbing</b>						
94	Plumbing - Complete Domestic H/C, fixtures, with SS & Grease to BL	\$ 544,744.00	\$ 544,744.00		\$ (10,539.00)	\$ 534,205.00	Removed Plumbing in Future
95	Domestic Water Piping Underground to POC	\$ 9,000.00	\$ 9,000.00			\$ 9,000.00	Included
96	Gas Piping - 1 two meters and interior piping						Included
97	Gas Meter and Exterior Piping						NIC, by others
98	Grease Interceptor and underground piping						Included
99	SW Site Drainage, SS from BL to PL, install cisterns, filtration, and piping, backfill	\$ 115,000.00	\$ 115,000.00			\$ 115,000.00	
100	Supply only of rain water cisterns and filtration- no install, excavation or backfill	\$ 185,000.00	\$ 185,000.00			\$ 185,000.00	
101	Soil Export from cisterns (537 cu yd = 21 trucks + Excav + loader x 2 days + delivery + compaction)	\$ 15,000.00	\$ 15,000.00			\$ 15,000.00	
102							
103	<b>Division 23 - Heating, Ventilating, and Air Conditioning</b>						
104	Heating, Ventilating, and Air Conditioning - Complete incl. below	\$ 441,670.00	\$ 441,670.00			\$ 441,670.00	
105	HERS Rater	\$ 34,476.00	\$ 34,476.00			\$ 34,476.00	
106							
107	<b>Division 26 - Electrical</b>						
108	Electrical - Complete with light fixtures	\$ 1,146,041.00	\$ 1,146,041.00		\$ (15,000.00)	\$ 1,131,041.00	Remove EV charging panel
109							Minimize lighting package, linear lights under beam & oval chandeliers
110	Low Voltage site/landscape lighting	\$ 132,761.00	\$ 132,761.00		\$ (250,000.00)	\$ (250,000.00)	Minimize scope
111	Tie-in to back-up generator	\$ 25,000.00	\$ 25,000.00		\$ (25,000.00)	\$ -	No allowance, Ryan said generator has (3) transfer switches
112							
113	<b>Division 27 - Communications</b>						
114	Communications - Phone Data-TV-Wi-Fi-Hooks/Conduit and Cabling - ALL BY OWNER						By Owner
115	Cable Tray and Cover Trim	\$ 26,350.00	\$ 26,350.00			\$ 26,350.00	
116							
117	<b>Division 28 - Electronics Safety and Security</b>						
118	Electronic Safety and Security						By Owner
119							
120	<b>Division 31 - Earthwork</b>						

121	Clear Site, rough grade, finish grade - Complete	\$ 199,969.00				\$ 199,969.00	Includes Import from Stock Pile
122	SWPPP Plans and inspections	\$ 37,970.00	\$ 4,000.00			\$ 41,970.00	
123							
124	<u>Division 32 - Exterior Improvements</u>						
125	Asphaltic Paving - Overlay and patch, signage, and striping	\$ 29,000.00				\$ 29,000.00	
126	Fences and Gates -	\$ 27,000.00				\$ 27,000.00	
127	Planting - Landscaping, Irrigation, Rock, gravel, metal edging, etc	\$ 353,089.00			\$ (150,000.00)	\$ 203,089.00	Stripify Design
128							
129	<u>Division 33 - Utilities</u>						
130	Sanitary Sewer						Included to property line
131	Water Utilities - Water Domestic Hot-Tap & Backflow	\$ 20,000.00				\$ 20,000.00	Allowance
132	Fire Water hot tap 8" connection, chlorination, testing	\$ 37,000.00				\$ 37,000.00	Allowance
133							
134	<u>Division 48 - Electrical Power Generation</u>						
135	Electrical Power Generation						Tie in only to existing, included
136							
137	<u>Final Cleaning</u>	\$ 6,000.00				\$ 6,000.00	
138							
139	<u>KBS Self Perform Estimate</u>	\$ 173,846.00				\$ 173,846.00	
140							
141	<u>Misc Gap Coverage</u>						
142	Millwork Rough tops	\$ 3,000.00				\$ 3,000.00	
143	Misc Signage	\$ 1,500.00				\$ 1,500.00	
144	Shoring for cistern excavation	\$ 7,500.00				\$ 7,500.00	
145	Blocking 8' and 4' o.c. per 5/83.2	\$ 35,000.00				\$ 35,000.00	
146	Grout base plates	\$ 6,500.00				\$ 6,500.00	
147	Concrete at light poles	\$ 5,000.00				\$ 5,000.00	
148							
149	<u>Total Direct Construction Cost</u>	\$ 1,075,275.00	\$ (15,408.00)		\$ (1,420,588.00)	\$ 9,639,287.00	
150							
151	<u>Indirect Construction</u>						
152	Payment and Performance Bonds						
153	Bonding - Knight	\$ 140,000.00				\$ 140,000.00	
154	Subcontractor Bonds	\$ 100,000.00			\$ (100,000.00)		VB - No sub bonding
155							
156	<u>Consultants</u>						
157	Attorney	\$ 5,000.00				\$ 5,000.00	
158							
159	Marketing						
160	Signs - Banners - Etc.	\$ 850.00				\$ 850.00	
161							
162	<u>Additional Insurance</u>						
163	Builder's Risk Insurance (\$75k - \$100k)	\$ 100,000.00				\$ 100,000.00	
164							
165	<u>Subtotal Taxes/Indirect Costs</u>	\$ 245,850.00	\$ (100,000.00)		\$ (100,000.00)	\$ 245,850.00	

166										
167	Subtotal Total Direct and Indirect Costs	\$ 14,421,112.50	\$ (15,400.00)	\$ (1,520,588.00)	\$ 9,885,113.78					
168	OH + Profit (10%)	\$ 1,142,112.50	\$ (1,540.00)	\$ (152,058.80)	\$ 988,513.78					
169	Gordian Sourcewell (10%)	\$ 1,142,112.50	\$ -	\$ -	\$ 1,977,027.40					
170	TOTAL PROJECT COSTS	\$ 15,705,337.50	\$ (6,680.00)	\$ (1,672,646.80)	\$ 12,385,008.10					
171	Construction Contingency 3%	\$ 411,160.50			\$ 388,520.34					

# Agenda Report



Date: May 8, 2024

To: Board of Directors

Prepared By: Ryan Goss CM, General Manager

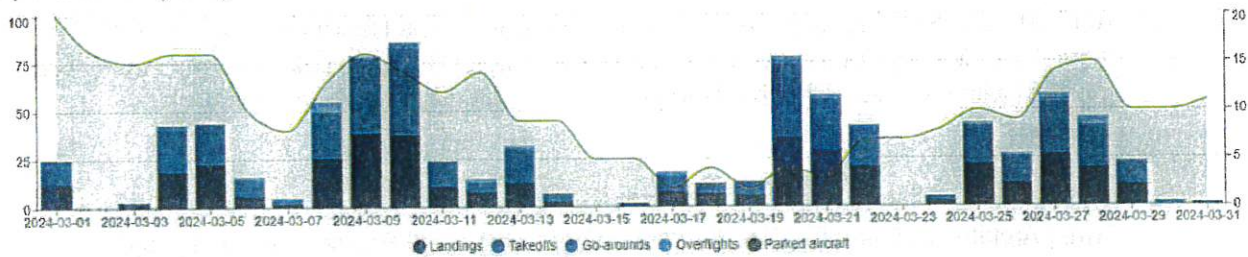
- April 20<sup>th</sup> was Patty Lopez's Last day with the district. Chris Hearn's last day with the district was May 1<sup>st</sup>. Both have moved on to the City of Big Bear Lake. We wish them the best with their new ventures. We are actively looking for replacements for both positions.
- The district is in the beginning phases of drafting new RFPs for our on-call consulting firms, Architectural and Engineering, Planning/ Design and Environmental services. With the help of Ford & Associates, the district will have a role in drafting the proposals but will have a non-bias selection process based on prior performance from consultants that best suit the district's needs. This process is a five-year program required by the FAA Advisory Circular 150/5100-14E. Current on-call consulting firms contracts expire October 2024.
- Maintenance staff has been transitioning to spring/summertime maintenance. Maintenance staff will begin inspecting snow removal equipment for repairs, fluid changes, lubing. Inspecting and repairing any damage that occurred over the winter.

# L35 - Big Bear City Airport

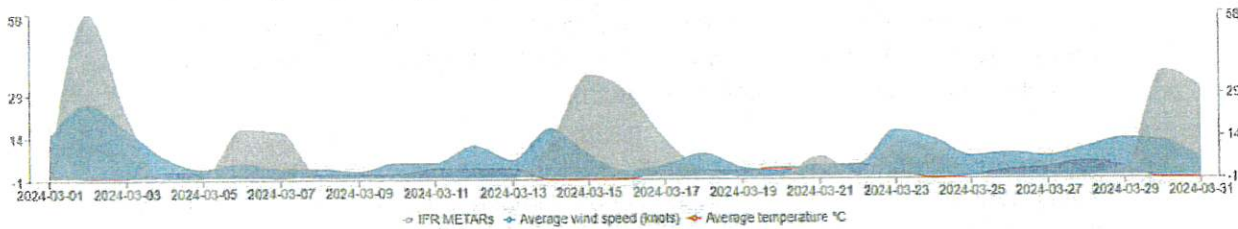
## Operations Report for March 2024

Operations <b>862</b>	Landings <b>407</b>	Takeoffs <b>416</b>	Go-arounds <b>13</b>	Overflights <b>26</b>
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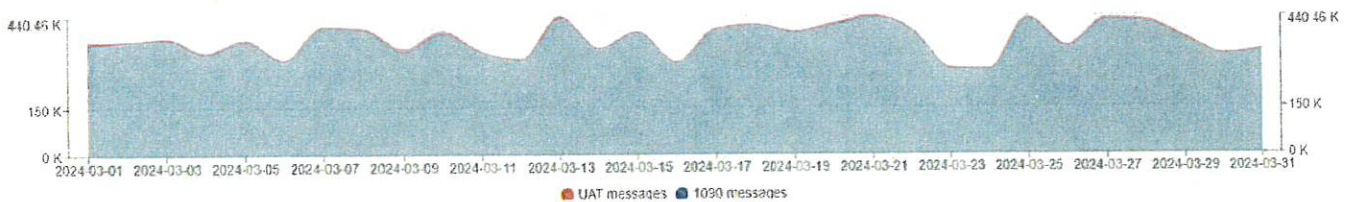
### Operations by Day



### Weather Conditions

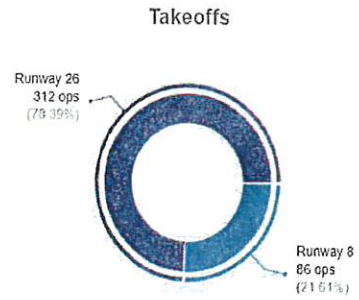
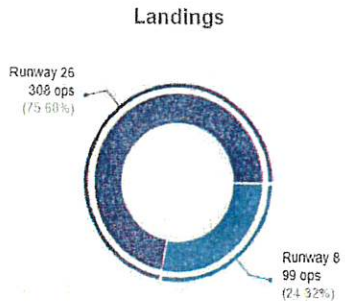


### Receiver health

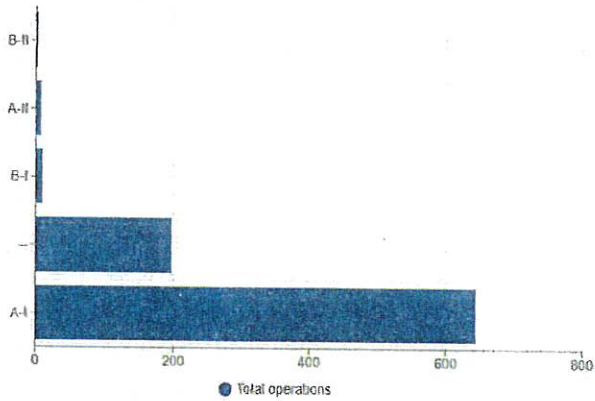




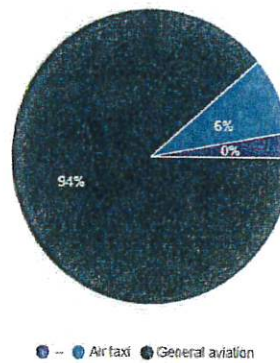
## Operations by Runway



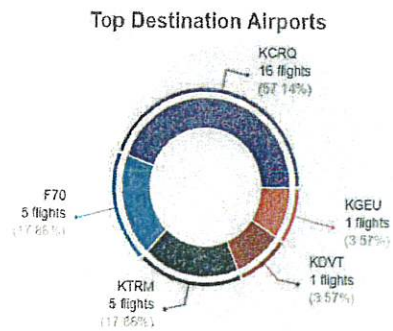
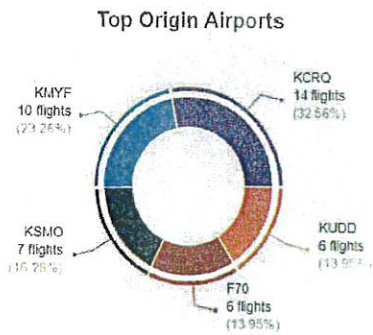
## Operations by Category



## Operations by Type

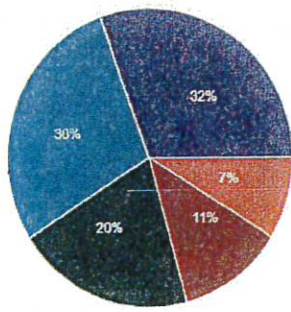


## Top Airports



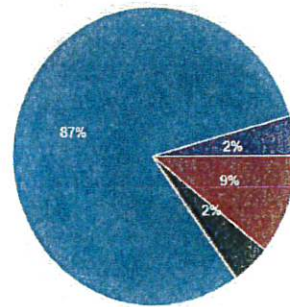
Category	Landings	Takeoffs	Go-arounds	Overflights	Total
-	87	93	5	12	197
A-I	312	313	6	14	645
A-II	3	4	1	0	8
B-I	4	5	1	0	10
B-II	1	1	0	0	2
Total	407	416	13	26	862

Top Aircraft Types



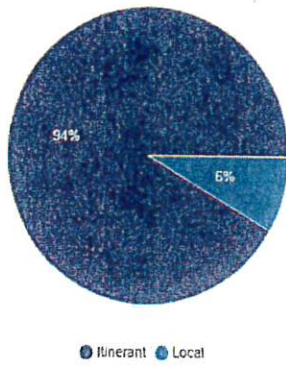
● C172 ● C182 ● SR22 ● P28A ● Turbo-prop

Operations by Engine Type

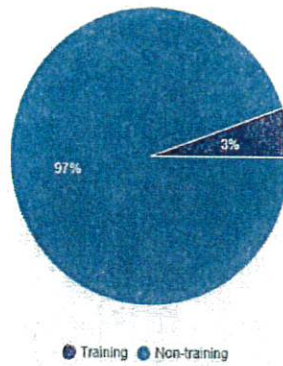


● Piston ● Turbo-prop ● Turbo-shaft

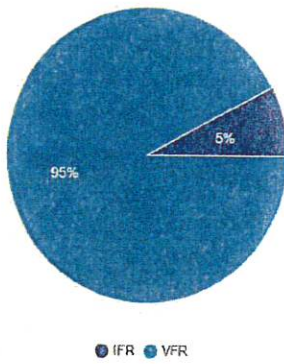
Local vs. Itinerant Flights



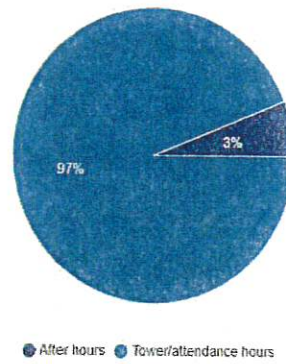
Training Operations



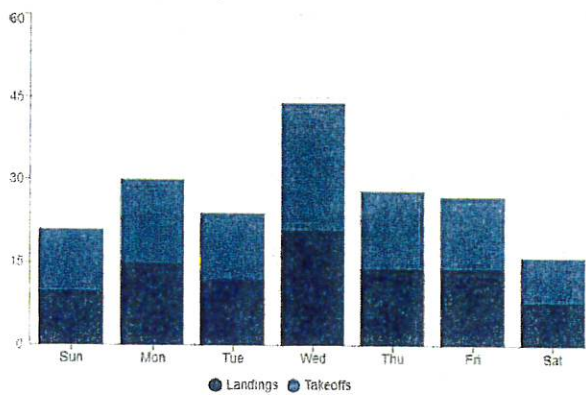
IFR vs. VFR flights



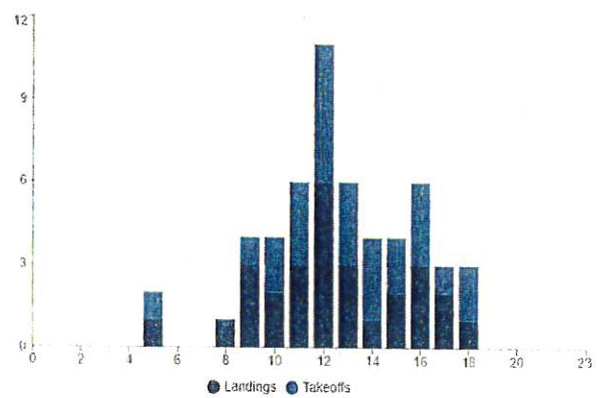
After Hours Operations



Operations by Day of Week

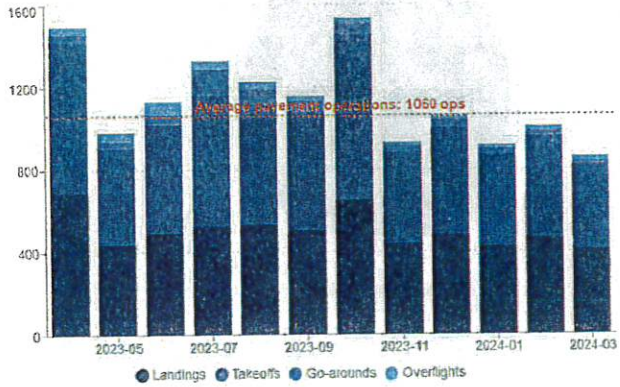


Operations by Hour



# Historical Data

## Landings and Takeoffs by Month



## Busiest Days on Record

Rank	Date	Pavement ops	Aircraft
1	2022-09-07 (Wed)	235	9
2	2022-09-06 (Tue)	150	15
3	2023-03-03 (Fri)	139	64
4	2023-01-28 (Sat)	137	49
5	2023-01-21 (Sat)	130	52
6	2022-09-05 (Mon)	121	23
6	2022-12-26 (Mon)	121	52
7	2024-02-11 (Sun)	116	55
7	2023-04-01 (Sat)	115	53
8	2023-10-21 (Sat)	110	38