BIG BEAR AIRPORT
FlyBigBear.com

P.O. Box 755
Big Bear City, CA 92314
(909) 585-3219
(909) 585-2900 fax
FlyBigBear.com

"The Big Bear Airport District provides Big Bear Valley with a safe, efficient and superior venue for aviation operations"

REGULAR BOARD OF DIRECTORS MEETING

Big Bear Airport District

WEDNESDAY, December 8, 2021
4:00 P.M.

BOARD MEMBERS WILL ATTEND the Meeting via Zoom Teleconference

FOR THE PUBLIC: Pursuant to the provisions of the Brown Act, as set out in AB 361, this meeting will be conducted via Zoom Teleconference. To participate, the public should visit:

https://us06web.zoom.us/j/83696232789?pwd=YUQ0WGNDWkFheVAxL004WHZDaEImUT09

Meeting ID: 836 9623 2789

Passcode: 995091

Dial by your location
+1 669 900 6833 US (San Jose)

You MUST mute your audio during the meeting except when making a public comment. The Committee Chair will call for public comment during the public comment period.

BOARD MEMBERS:

Rick Seifert, President
Julie Smith, Vice President
Steve Castillo
Wes Krause
Marikay Lindstrom

Unless you are a public safety official, please turn off your cell phone or place it on vibrate mode during the Meeting.

This Agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2, which is a portion of California's Open Meeting Law called the "Brown Act". The Agenda contains a brief, general description of each item of business to be discussed and/or transacted. Prior to acting on any Agenda item, the Board will consider public comments.

1. **CALL TO ORDER**

2. **FLAG SALUTE**

MISSION STATEMENT: The Big Bear Airport District serves the Big Bear Valley by providing a safe, efficient, and exceptional venue for aviation operations.

3. **SPECIAL PRESENTATIONS AND PROCLAMATIONS: None**

4. **ROLL CALL AND INTRODUCTIONS**

5. **APPROVAL OF AGENDA**

PUBLIC COMMENTS: A person wishing to comment on an Agenda item should wait for the President to request comments and then unmute his or her phone, ask to make a comment, and wait for the President to recognize him/her. You have (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

Comments on Agenda items: Comments concerning matters on the Agenda will beheard at the time the matter is considered.

Comments on non-Agenda items: Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the Big Bear Airport District Board.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

6. **CIVIL AIR PATROL**

7. **BIG BEAR PILOTS ASSOCIATION**

8. **CONSENT AGENDA**

8.1. Approval of Draft Minutes Pages 4-5

8.1.a. Regular Board Meeting 4:00 PM, November 10, 2021

8.2. YTD Financial Reports Pages 6-12

9. PULLED CONSENT AGENDA ITEMS

10. BUSINESS MATTERS

10.1. Board reorganization – Board Secretary to explain process of nomination and election. No second is required for nominations.
Election of President – Conducted by the Board Secretary
Election of Vice-President – Conducted by the President
(Newly elected Directors will assume their respective roles for the remainder of the meeting.)

10.2. Discussion and possible approval of Resolution 2021-14, re-ratifying the proclamation of a state emergency by Governor Newsom on March 4, 2020, and re-authorizing remote teleconference meetings. Pages 13-15

10.3. Discussion and possible approval of a second bid submitted for the relocation of modular buildings donated by the Bear Valley Unified School District. Page 16

11. DIRECTORS' COMMENTS

12. NEXT MEETING DATE:

Wednesday, January 12, 2022 at 4:00 P.M. – Regular Board of Directors Meeting

Location: Teleconference

13. ADJOURNMENT

CERTIFICATION: I, Diane Cartwright, Board Secretary of the Big Bear Airport District, do hereby certify that I posted a copy of the foregoing Agenda on December 5, 2021, at least 72 hours in advance of the Big Bear Airport Board of Directors Special Meeting (Government Code Section 54954.2).

Diane Cartwright
Certified Board Secretary
Big Bear Airport District

The Big Bear District Board Meeting area is handicapped accessible. Persons with disabilities can receive this Agenda in an alternative format and should call the Airport Office at (909) 585-3219. Notification of 48 hours prior to the Meeting will enable the District to make arrangements to assure accessibility to the Meeting. The Agenda is available for review. Agenda items are posted on the District website at www.flybigbear.com. If access to the website is not available, copies may be obtained by calling the Airport Office.

MINUTES

REGULAR BOARD OF DIRECTORS MEETING

Wednesday November 10, 2021
4:00 P.M.

"The Big Bear Airport District serves the Big Bear Valley by providing a safe, efficient, and superior venue for aviation operations"

BOARD OF DIRECTORS

Rick Seifert, President | Julie Smith, Vice President
Director Steve Castillo | Director Wes Krause
Director Marikay Lindstrom

MEETING LOCATION

Teleconference

1. **CALL TO ORDER:** President Rick Seifert, called to order the Regular Meeting of the Big Bear Airport District Board of Directors on Wednesday, November 10, 2021 at 4:05 P.M.

2. **FLAG SALUTE:** President Seifert invited the Board and those present to join in the flag salute, and the salute followed.

MISSION STATEMENT: President Seifert recited the Mission Statement.

3. **SPECIAL PRESENTATIONS AND PROCLAMATIONS:** None.

4. **ROLL CALL AND INTRODUCTIONS:** Board Secretary, Diane Cartwright, recorded the following:
   DIRECTORS PRESENT: Rick Seifert, Julie Smith, Steve Castillo, Wes Krause and Marikay Lindstrom.
   OTHERS PRESENT: General Manager, Ryan Goss and Administration Manager and Board Secretary, Diane Cartwright.

5. **APPROVAL OF AGENDA:** No changes. Approved by consensus.

There were no public comments.

6. **CIVIL AIR PATROL:** None.

7. **BIG BEAR PILOTS ASSOCIATION:** None.

8. **CONSENT AGENDA:** Director Smith moved to approve the Consent Agenda, including the YTD financial reports. Director Krause seconded the motion. A roll-call vote was taken. The motion to approve the consent agenda, including the YTD financial reports, was passed, with all members present voting AYE.

9. **PULLED CONSENT AGENDA ITEMS:** None.

10. **BUSINESS MATTERS**

10.1. Following discussion, Director Castillo moved to approve Resolution 2021-13, re-ratifying the proclamation of a state emergency by Governor Newsom on March 4, 2020, and re-authorizing remote teleconference meetings. Director Smith seconded the motion. A roll-call vote was taken and the motion passed with all members in attendance voting AYE.

11. **MANAGER'S REPORT**

General Manager Goss updated the Board on the following topics:

- The Big Bear Trolley and the Airport Conexx shuttle service has begun with positive reviews from the public and visiting pilots.
- A service agreement with Knight Construction has given the firm approval to begin work on Phase 2 of the terminal building construction – Design, Architectural, Engineering and Permitting.
- The annual meeting with the FAA to discuss the Airport Capital Improvement Plan was conducted via teleconference. No changes were made to the plan except the re-scheduling of some projects.
- A notice to Proceed has been given to WSP (the on-call engineering firm) to begin the conceptual design phase of the Snow Removal Equipment building.
- Plans to re-locate the donated modular office buildings continues with the move to be completed within 6-8 weeks.

12. **DIRECTORS COMMENTS:** All attending Directors contributed.

13. **NEXT MEETING DATE:**

Wednesday, December 8, 2021 at 4:00 P.M. - Regular Board of Directors Meeting
Location: Teleconference

14. **ADJOURNMENT:**

4:26 P.M.

DRAFT

_____
Rick Seifert, President
Board of Directors

ATTEST: _____
Diane Cartwright
Board Secretary

Big Bear Airport District
Profit & Loss Budget Performance
October 2021

	Oct 21	Budget	Jul - Oct 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4054 · State Subsidy					10,000
4055 · Tax Revenues					1,800,000
4110 · Sales-Aircraft Fuel	46,222	108,000	217,983	455,280	1,200,000
4200 · Auto Parking	525	700	2,400	2,800	8,400
4205 · Air Fair Revenue					10,000
4206 · Events Revenue	1,000		2,600	3,500	10,000
4210 · Commercial Leases	12,767	8,083	54,349	32,333	97,000
4220 · Ground Lease	3,835	3,750	15,338	15,000	45,000
4230 · Hangar Rentals	30,472	36,250	139,515	145,000	435,000
4254 · Gate Access Remote Sales		40	320	160	500
4255 · Aircraft Oil Sales	148	415	1,471	1,670	5,000
4256 · Aircraft Stores Sales	246	130	358	515	1,550
4260 · Souvenir Sales	66	400	758	1,500	5,100
4270 · Storage Units	469	650	2,083	2,600	7,800
4280 · Tiedown Rents	803	915	3,755	3,665	11,000
4290 · Tiedown Transient	15	175	763	900	2,500
4300 · RV/Camper Storage	1,053	800	4,453	3,500	10,000
4305 · SDRMA Reimbursement					1,000
4320 · Late Fees-Tenant Rentals	59	81	308	241	884
4331 · CERBT (PERS) Reimbursement					72,500
Total Income	97,669	160,389	446,335	668,684	3,733,234
Cost of Goods Sold					
5000 · COGS- Aircraft Fuel	38,210	39,557	203,210	158,247	470,000
5005 · COGS-Souvenirs	42	420	518	1,680	5,040
5010 · COGS - Oil	75	366	687	1,465	4,400
5015 · COGS - Aircraft Stores	200	141	282	555	1,675
Total COGS	38,527	40,484	204,698	161,947	481,115
Gross Profit	59,142	119,905	241,637	506,737	3,252,119
Expense					
5040 · Marketing	73,627	15,000	79,400	27,700	125,000
5061 · Bank Charges/Credit Card Fees	1,894	1,972	9,762	7,887	23,660
5090 · Contract Services	5,342	5,625	22,205	22,500	67,500
5110 · Motorized Vehicle Fuel			2,232	1,650	10,220
5125 · Directors' Expenses	2,090	1,750	3,920	7,000	21,000
5140 · Dues & Subscriptions	7,795	1,042	8,464	4,167	12,500
5150 · Staff Expenses	749	500	1,809	3,750	13,000
5160 · Fees/Permits/Licenses	5,290	735	14,258	14,870	20,750
5162 · Gate Access Cards & Clickers			2,385	3,000	3,000
5170 · Hazardous Waste Pickup			335	1,600	5,000
5180 · Insurance-Liability Expense	7,083	6,936	28,333	27,745	83,235
5182 · Insurance-Worker's comp	1,168	1,150	4,671	4,598	13,794
5210 · Janitorial Supplies		650	1,373	2,600	7,800
5215 · Manager's Expenses	50	400	200	1,650	5,000
5230 · Office Operational Expense	271	575	1,321	2,300	6,900
5240 · Air Fair Expense					115,000
5250 · Professional Services	5,641	7,100	23,791	28,200	85,000
5260 · Repair & Maintenance-AWOS			1,508	1,100	3,650
5271 · Repair & Maintenance-Computer	210	800	1,907	2,800	6,800
5275 · R & M - Aircraft Fuel Farm	464	500	686	2,000	6,000
5280 · Repair & Maintenance-Grounds	2,490	1,500	28,602	32,000	47,000
5285 · Repair & Maintenance-Hangars	76	425	1,346	1,700	5,100
5290 · Repair & Maintenance-Lighting		360	411	1,440	8,000
5295 · R & M - Terminal Building		500	852	2,000	6,000

Big Bear Airport District
Profit & Loss Budget Performance
October 2021

	Oct 21	Budget	Jul - Oct 21	YTD Budget	Annual Budget
5300 · R & M - Motorized Equipment	101	280	1,677	1,040	5,000
5305 · Repair & Maint Fire Extinguish		2,000	3,311	2,000	2,000
5310 · Emerg Equip/Supplies	63	188	297	750	2,250
5350 · CDTFA Dealer Tax	70	67	330	267	800
5360 · Office Communications	905	708	3,026	2,833	8,500
5373 · Tools/Small Maint Equipment	97	600	1,217	1,116	2,500
5390 · Winter Ops Contingency					6,000
5400 · Utilities	7,741	11,000	30,734	37,100	140,000
6565 · Salaries	33,638	41,500	153,988	203,000	535,000
6566 · Vacation Expense	2,983	2,329	9,782	9,316	27,950
6567 · Sick Leave Expense	2,375	1,650	8,109	6,800	20,000
6570 · FICA-Employer	87	81	87	163	325
6575 · Medicare-Employer	624	676	2,655	2,676	8,000
6585 · Health, Life, Dent.& Vision Ins	9,768	13,600	67,056	54,400	163,200
6590 · 457 Contribution-ER Match	3,017	4,167	15,344	16,667	50,000
6594 · Survivor Benefit Expense		39		157	470
6595 · Pension Expense	7,803	7,208	32,189	28,833	86,500
6596 · Pension - ER Paid for EE	1,398	1,375	5,092	5,500	16,500
6597 · GASB 68 Report Fee			700	700	700
Total Expense	184,910	134,988	565,776	577,575	1,776,604
Net Ordinary Income	-125,767	-15,082	-324,139	-70,838	1,475,515
Other Income/Expense					
Other Income					
4330 · Investment Revenue	3,722	1,875	3,215	3,750	7,500
Total Other Income	3,722	1,875	4,547	3,750	7,500
Other Expense					
5039 · Capital Improvement Projects 22	22,113		85,949		385,000
Total Other Expense	22,113		85,949		385,000
Net Other Income	-18,391	1,875	-81,402	3,750	-377,500
Net Income	**-144,158**	**-13,207**	**-405,541**	**-67,088**	**1,098,015**

Big Bear Airport District
Balance Sheet
As of October 31, 2021

	Oct 31, 21
ASSETS	
Current Assets	
Checking/Savings	
1131 · Union Bank	304,705
Total Checking/Savings	304,705
Accounts Receivable	
1140 · Accounts Receivable	18,864
Total Accounts Receivable	18,864
Other Current Assets	
1001 · Petty Cash	350
1125 · LAIF	6,115,603
1160 · Prepaid Medical/Life Insurance	8,439
1161 · Prepaid Insurance-Liability	58,597
1162 · Prepaid Insurance-Wkrs.Comp.	9,342
1164 · Pre Paid Jet A Fuel Tax	4,191
1181 · Inventory-Souvenirs	4,997
1182 · Inventory-Fuel	79,760
1183 · Inventory - Oil	5,013
1185 · Inventory - Aircraft Stores	3,471
1499 · Undeposited Funds	450
Total Other Current Assets	6,290,213
Total Current Assets	6,613,781
Fixed Assets	
1201 · Land	3,692,512
1220 · Land Improvements	18,063,846
1240 · Structure Improvements	5,857,061
1241 · Building	2,643,000
1250 · Operating Equipment	4,158,929
1260 · Office Furniture and Equipment	46,490
1270 · Accumulated Depreciation	-14,931,653
1300 · Construction in Progress	159,874
Total Fixed Assets	19,690,059
Other Assets	
1150 · Deferred Outflows of Resources	766,450
Total Other Assets	766,450
TOTAL ASSETS	**27,070,291**

Big Bear Airport District
Balance Sheet
As of October 31, 2021

	Oct 31, 21
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2001 · Accounts Payable	17,440
Total Accounts Payable	17,440
Other Current Liabilities	
2122 · Accrued Payroll Tax	-71
2123 · Accrued Vacation	56,817
2124 · Accrued Sick Leave	86,836
2200 · Sales Taxes Payable	10,061
2250 · Retirement Contribution Payable	-2,894
2255 · Survival Benefit Payable	-507
2301 · Deposits-Tenant Security	31,989
2302 · Deposits-Gate Access	5,315
2303 · Deposits-Wait List	7,690
2320 · Prepaid Rents	139,605
Total Other Current Liabilities	334,741
Total Current Liabilities	352,181
Long Term Liabilities	
2600 · Net Pension Liability	598,805
2620 · Net OPEB Obligation	1,692,652
2625 · Deferred Inflows of Resources	205,598
Total Long Term Liabilities	2,497,055
Total Liabilities	2,849,236
Equity	
3900 · Retained Earnings	24,626,595
Net Income	-406,541
Total Equity	24,221,055
TOTAL LIABILITIES & EQUITY	**27,070,291**

Big Bear Airport District
VISA Expense-8645 Detail
October 2021

Date	Memo	Amount
Visa - 8645		
10/19/2021	BHI newsletter (2 months)	120.00
10/19/2021	Intuit data protect, HD on tap,MSFT	161.45
10/19/2021	stamps	174.00
10/19/2021	Zoom mtg subscription	69.68
10/19/2021	security monitoring software	210.00
10/19/2021	uniform cleaning	34.00
10/19/2021	coffee supplies	270.45
10/19/2021	blank keys	66.33
10/19/2021	rechargeable tactical flashlight- work truck	96.92
10/19/2021	misc. office supplies	82.68
10/19/2021	water	309.96
10/19/2021	Adobe Acrobat Pro subscriptions	179.88
Total Visa - 8645		1,765.65
TOTAL		1,765.65

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

LAIF Home
PMIA Average
Monthly Yields

BIG BEAR AIRPORT DISTRICT

GENERAL MANAGER
P.O. BOX 755
BIG BEAR CITY, CA 92314

Tran Type Definitions

Account Number: 80-36-004

October 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
10/15/2021	10/14/2021	QRD	1687771	N/A	SYSTEM	3,721.71

Account Summary

Total Deposit:	3,721.71	Beginning Balance:	6,111,880.99
Total Withdrawal:	0.00	Ending Balance:	6,115,602.70

Big Bear Airport District
Monthly Check Report
October 2021

Date	Num	Name	Memo	Amount
10/07/2021	ACH ...	PERS 457 Plan - VOYA	PP ending 10/2/21	-2,751.86
10/18/2021	ACH ...	CDTFA (State BOE) 33-000760	Jet A Dlr Tax Return - September	-77.00
10/16/2021	ACH ...	PERS 457 Plan - VOYA	PP ending 10/16/21	-2,751.86
*** Missing numbers here ***				
10/06/2021	DD13...	Abby Erickson	Direct Deposit	0.00
10/06/2021	DD13...	Christopher T. Hearn	Direct Deposit	0.00
10/06/2021	DD13...	Deborah Diane Cartwright	Direct Deposit	0.00
10/06/2021	DD13...	James Ryan Goss	Direct Deposit	0.00
10/06/2021	DD13...	John R Melissa	Direct Deposit	0.00
10/06/2021	DD13...	Seth Martin	Direct Deposit	0.00
10/19/2021	DD13...	Richard W Seifert	Direct Deposit	0.00
10/19/2021	DD13...	Steve J Castillo	Direct Deposit	0.00
10/20/2021	DD13...	Abby Erickson	Direct Deposit	0.00
10/20/2021	DD13...	Christopher T. Hearn	Direct Deposit	0.00
10/20/2021	DD13...	Deborah Diane Cartwright	Direct Deposit	0.00
10/20/2021	DD13...	James Ryan Goss	Direct Deposit	0.00
10/20/2021	DD13...	John R Melissa	Direct Deposit	0.00
10/20/2021	DD13...	Seth Martin	Direct Deposit	0.00
10/19/2021	DD13...	Deborah Diane Cartwright	VOID: Direct Deposit Payroll Service funds ...	0.00
10/19/2021	DD13...	Deborah Diane Cartwright	VOID: Direct Deposit Payroll Service funds ...	0.00
10/19/2021	DD13...	Deborah Diane Cartwright	Direct Deposit	0.00
*** Missing numbers here ***				
10/07/2021	4041	PERS - Retirement	PP ending 10/2/21	-3,359.56
*** Missing numbers here ***				
10/16/2021	4058	PERS - Retirement	PP ending 10/16/21	-2,717.89
*** Missing numbers here ***				
10/30/2021	4069	PERS - Retirement	PP ending 10/30/21	-3,359.56
*** Missing numbers here ***				
10/01/2021	6779	Advanced Copy Systems	Contract usage chg.	-73.76
10/01/2021	6780	Big Bear Grizzly	Job vacancy ads	-425.56
10/01/2021	6781	Butcher's Block	September charges	-31.19
10/01/2021	6782	La Sierra Fire Equipment, Inc.	Annual Service/recondition	-2,266.95
*** Missing numbers here ***				
10/01/2021	32750	Williams, Tracy RV-G	Security deposit refund	-100.00
10/05/2021	32751	Altitude Financial Planning	BBAD	-200.00
10/05/2021	32752	BHI Management Consulting	BBAD	-1,000.00
10/05/2021	32753	Big Bear City CSD.	BBAD	-974.97
10/05/2021	32754	Cartwright, Diane.	October cell phone	-50.00
10/05/2021	32755	Castillo, Steve	Monthly reimbursement - October 2021	-100.00
10/05/2021	32756	Civil Air Patrol Magazine	BBAD	-595.00
10/05/2021	32757	Erickson, Abby.	October cell phone	-50.00
10/05/2021	32758	Goss, Ryan	October cell phone	-50.00
10/05/2021	32759	Hearn, Chris.	October cell phone	-50.00
10/05/2021	32760	Krause, Wesley	Monthly reimbursement - October 2021	-100.00
10/05/2021	32761	Lindstrom, Marikay.	Monthly reimbursement - October 2021	-100.00
10/05/2021	32762	Martin, Seth.	October cell phone	-50.00
10/05/2021	32763	Melissa, John	October cell phone	-50.00
10/05/2021	32764	Mountain Water Company	BBAD	-72.00
10/05/2021	32765	Nativescapes, Inc.	BBAD	-1,900.00
10/05/2021	32766	Seifert, Rick	Monthly reimbursement - October 2021	-100.00
10/05/2021	32767	Smith, Julie	Monthly reimbursement - October 2021	-100.00
10/05/2021	32768	South Coast AQMD	34505	-830.48
10/05/2021	32769	South Coast AQMD	34505	-142.59
10/05/2021	32770	Union Bank	VOID Misprint:	0.00
10/07/2021	32771	Orr Parker, Dorothy - H-D9	H-D9 - refund of October rent	-285.00
10/05/2021	32772	Saelzler, George - AP-36	AP-36	-40.00
10/13/2021	32773	Cintas Corporation	0010788517	-21.44
10/13/2021	32774	Connelly Pumping Services, LLC	BBAD	-1,120.01
10/13/2021	32775	Frontier Communications	909-585-2900-031710-5	-198.90
10/13/2021	32776	Graybar Financial Services, LLC	046-0024053-000	-98.37
10/13/2021	32777	Sonitrol of San Bernardino	VOID: 23424,237693 wrong amount	0.00
10/13/2021	32778	Void	Misprint	0.00
10/13/2021	32779	Rauch Comm.Consultants Inc.	BBAD	-8,376.75
10/19/2021	32780	Julia Smith	1st Qtr. Director Stipend	-273.45
10/19/2021	32781	Marikay Lindstrom	1st Qtr. Director Stipend	-273.45
10/19/2021	32782	Wesley A. Krause	1st Qtr. Director Stipend	-273.45
10/19/2021	32783	Murray, Peter and Patty - H-X17	H-X17	-2,796.96

Big Bear Airport District
Monthly Check Report
October 2021

Date	Num	Name	Memo	Amount
10/19/2021	32784	Barnes & Thornburg, Inc.	41140-1	-4,950.00
10/19/2021	32785	Cole Huber LLP	10443	-4,640.50
10/19/2021	32786	CSDA.	BBAD	-7,615.00
10/19/2021	32787	De Lage Landen	345023	-118.12
10/19/2021	32788	Ludecke's Electrical Service, Co...	BBAD	-464.40
10/19/2021	32789	Mtn.Area Regional Transit Autho...	BBAD	-65,000.00
10/19/2021	32790	Principal Financial Group	1014239-10001	-844.82
10/19/2021	32791	Reliance Standard	GL160580, LTD 130861	-245.63
10/19/2021	32792	Sonitrol of San Bernardino	23424,237693	-280.85
10/19/2021	32793	Spectrum Business (Charter)	8245100840148023	-508.73
*** Missing numbers here ***				
10/25/2021	32795	Void	misprint	0.00
10/25/2021	32796	Void	misprint	0.00
10/25/2021	32797	Murray, Peter & Patty - H-N34	H-N34	-230.00
10/25/2021	32798	Murray, Peter and Patty - H-X17	H-X17	-368.00
10/26/2021	32799	Advanced Copy Systems	SB6733	-77.71
10/26/2021	32800	C & D Termite & Pest Control	4452-19	-180.00
10/26/2021	32801	Martin, Seth.	Reimbursement for work boots	-155.43
10/26/2021	32802	Mead & Hunt	R3228400	-22,112.67
10/26/2021	32803	Mile High Equipment	Demo Concrete w/ Backhoe	-330.00
10/26/2021	32804	Mountain Trophy & Pro Shop	BBAD	-14.01
10/26/2021	32805	Shred-It, Inc.	12147987	-100.92
10/26/2021	32806	Southwest Gas	9/15/21 - 10/13/21	-445.83

RESOLUTION NO. 2021-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIG BEAR AIRPORT DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020 AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE BIG BEAR AIRPORT DISTRICT FOR THE PERIOD DECEMBER 14, 2021 THROUGH JANUARY 13, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Big Bear Airport District (the "District") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-13 on November 10, 2021, finding that the requisite conditions exist for the legislative bodies of the Big Bear Airport District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953: and

WHEREAS, as a condition of extending the use of the provisions found in section 54953 € the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically as the state of emergency declared by Governor Newsom March 4, 2020 remains active; and

WHEREAS, social distancing orders are in place at the state and county level for indoor public meetings and, given the size of the Board room, imposing such social distancing measures could present an imminent risk to the health and safety of attendees and enforcement of such rules could deter participation in a Board meeting; and

WHEREAS, the Board of Directors does hereby find that the combination of the emergency order and the requirement for social distancing has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of the state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of the Big Bear Airport District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision € of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision € of section 54953; and

WHEREAS, the District has and will continue to comply with all other applicable health and safety orders.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE BIG BEAR AIRPORT DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and meeting in person would be difficult due to the size of the Board room and therefore present imminent risk to those in attendance.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby re-ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager and legislative bodies of the Big Bear Airport District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of the Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953€ and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) January 13, 2022; (ii) or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Big Bear Airport District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of the Big Bear Airport District this 8th day of December, 2021, by the following vote:

AYES:
NOES: None
ABSENT: None
ABSTAIN: None

_____
Rick Siefert, President

Attest:

_____
Diane Cartwright
Board Secretary

Sales agreement #Q028248

Date: 12/2/21

Michael Thompson
Cell:
Direct: 951.816.0977

Company: Big Bear Airport
501 VALLEY BLVD
BIG BEAR CITY, CA 92314-9561
Ryan Goss 909-585-3219

Site: Big Bear Airport
501 VALLEY BLVD
BIG BEAR CITY, CA 92314-9561
Ryan Goss 909-585-3219

Project Description:

Item No.	Description	Qty	Price	Tax	Total
01-160	Performance Bonds	1	$1,311.00	$0.00	$1,311.00
02-140	Dismantle 10 floors with wood foundation, DSA buildings.	10	$2,800.00	$0.00	$28,000.00
01-940	Transportation: Locally in Big Bear	10	$1,850.00	$1,433.75	$19,933.75
07-140	Trash Disposal	1	$1,950.00	$0.00	$1,950.00
02-140	Set up 10 floors on wood foundation-DSA Set	10	$5,850.00	$0.00	$58,500.00
02-430	Modline Materials	9	$650.00	$453.38	$6,303.38
				Sub Total	$114,111.00
				Sales Tax	$1,887.13
				Total Due	**$115,998.13**

Customer Owned Building Relocation / LFH

- No warranty

Payment Terms:

- Invoices due upon receipt.
- 80% Due upon signed contract, payment must be received to schedule relocation or labor for hire.
- 20% Due upon completion.

The quotation is good for 30 days and is limited to availability of stock on hand. Please schedule as soon as possible to secure your preferred delivery date. By signing below the Customer named below agrees to the conditions outlined in Pacific Mobile's Terms and Conditions.

Authorized Representative Signature

Date