



# MINUTES

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## REGULAR BOARD OF DIRECTORS MEETING

Wednesday, July 8, 2020

4:00 P.M.

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*"The Big Bear Airport District serves the Big Bear Valley  
by providing a safe, efficient, and superior venue for aviation operations"*

### BOARD OF DIRECTORS

Steven J. Castillo, President | Wesley A. Krause, Vice President  
Director William W. Goddard | Director Marikay Lindstrom  
Director Rick Seifert

### MEETING LOCATION

Teleconference

1. **CALL TO ORDER:** President Castillo, called to order the Regular Meeting of the Big Bear Airport District Board of Directors on Wednesday, July 8, 2020 at 4:00 P.M.
2. **FLAG SALUTE:** President Castillo invited the Board and those present to join in the flag salute, and the salute followed.
3. **MISSION STATEMENT:** President Castillo recited the Mission Statement.
4. **SPECIAL PRESENTATIONS AND PROCLAMATIONS:** None.
5. **ROLL CALL AND INTRODUCTIONS:** Board Secretary Diane Cartwright recorded the following:  
**DIRECTORS PRESENT:** Bill Goddard, Wes Krause, Marikay Lindstrom, Rick Seifert, Steve Castillo.  
**OTHERS PRESENT:** General Manager, Ryan Goss, Administration Manager and Board Secretary, Diane Cartwright.

- 6. **APPROVAL OF AGENDA:** By consensus, the Board approved the agenda.
- 7. **PUBLIC COMMENTS:** None.
- 8. **CIVIL AIR PATROL:** None.
- 9. **BIG BEAR PILOTS ASSOCIATION:** None.
- 10. **CONSENT AGENDA:** Director Goddard moved to approve the Consent Agenda, including the YTD Financial Reports, with a correction to the minutes of the June 17, 2020 General Board of Directors meeting. Director Castillo seconded the motion. By consensus, the motion passed, with all members present voting AYE.
- 11. **PULLED CONSENT AGENDA ITEMS:** None.

**12. BUSINESS MATTERS – DISCUSSION AND POSSIBLE ACTION:**

**12.1 Engagement Letter – Columbia Capital**

General Manager Goss presented a report on the progress of the new terminal building design and funding options for the building. The Board reviewed the Engagement Letter with Columbia Capital, giving Mike Williams, the Managing Director, authority to provide municipal advisory services concerning those funding options. Following some discussion, Director Goddard moved that the Board grant Manager Goss the authority to execute the engagement letter with Columbia Capital. Director Lindstrom seconded the motion. By consensus, the motion passed, with all members voting AYE.

**13. GENERAL MANAGER REPORTS:**

Reports were presented by General Manager, Ryan Goss and Administration Manager, Diane Cartwright.

**14. COMMITTEE AND BOARD CONFERENCE REPORTS:** None.

**15. DIRECTORS COMMENTS:** Goddard, Krause, Lindstrom, Seifert & Castillo

**16. NEXT MEETING DATES:**

Wednesday, August 12, 2020 at 4:00 P.M. – Regular Board of Directors Meeting  
 Location: Teleconference

**17. ADJOURNMENT:** 5:32 P.M.

  
 Steve Castillo, President  
 Board of Directors

ATTEST:   
 Diane Cartwright  
 Board Secretary