



MINUTES

REGULAR BOARD OF DIRECTORS MEETING

Wednesday, July 17, 2019

4:00 P.M.

*"The Big Bear Airport District serves the Big Bear Valley
by providing a safe, efficient, and superior venue for aviation operations"*

BOARD OF DIRECTORS

Steven J. Castillo, President | Wesley A. Krause, Vice President
Director William W. Goddard | Director Marikay Lindstrom
Director Rick Seifert

MEETING LOCATION

Big Bear Airport ▪ Terminal Building West Wing Board Room
501 Valley Blvd. ▪ Big Bear City, CA 92314

1. **CALL TO ORDER:** President Castillo called to order the Regular Meeting of the Big Bear Airport District Board of Directors on Wednesday, July 17, 2019 at 4:00 P.M.
2. **FLAG SALUTE:** President Castillo invited the Board and those present to join in the flag salute, and the salute followed.
3. **MISSION STATEMENT:** President Castillo recited the Mission Statement.
4. **SPECIAL PRESENTATIONS AND PROCLAMATIONS:** None.
5. **ROLL CALL AND INTRODUCTIONS:** Board Secretary Doucette recorded the following:

DIRECTORS PRESENT: Bill Goddard, Wes Krause, Marikay Lindstrom, Rick Seifert, Steve Castillo.

OTHERS PRESENT: General Manager, Jack Roberts and Board Secretary, Shery Doucette.

6. **APPROVAL OF AGENDA:** By consensus, the Board approved the agenda as presented.
7. **PUBLIC COMMENTS:** None.
8. **CIVIL AIR PATROL:** Cheryl Bennett provided a report, including a “thank you” for the housing and meals provided to the cadets for the 2019 Air Fair.
9. **BIG BEAR PILOTS ASSOCIATION:** Jack Williams provided a report regarding the success of the 2019 Air Fair as well as the AOPA Rusty Pilots seminar.
10. **CONSENT AGENDA:** Director Krause moved to approve the Consent Agenda, including the YTD Financial Reports. Director Seifert seconded the motion. By consensus, the motion passed, with all members voting AYE.
11. **PULLED CONSENT AGENDA ITEMS:** None.
12. **BUSINESS MATTERS – DISCUSSION AND POSSIBLE ACTION:**

12.1 Resolution 2019-04: Appropriations Limit

Director Castillo made a motion to pass Resolution 2019-04. Director Goddard seconded the motion. A roll call vote was taken and the motion passed unanimously.

12.2 Crew Car

Director Castillo made a motion to direct the General Manager to purchase a used vehicle, to be used as an airport crew car, at a cost not to exceed \$30,000. Director Goddard seconded the motion and the motion passed as follows:

AYES: Goddard, Krause, Lindstrom, Castillo

NOES: Seifert

ABSTAIN: None

ABSENT: None

12.3 Terminal Building Discussion

The Board discussed construction and financing of a new terminal building. Members of the public, Jack Williams, Cheryl Bennett, ET Russell, and Robin Henry provided comments.

12.4 Space Planning and Site Planning

Director Krause moved to authorize General Manager, Jack Roberts, to award site a site planning and space planning contract to Blue Scope Construction, at a cost not to exceed \$138,121. Director Castillo seconded the motion. A roll call vote was taken and the motion passed as follows:

AYES: Krause, Lindstrom, Castillo

NOES: Goddard, Seifert

ABSTAIN: None

ABSENT: None

12.5 Strategic Plan

The Board gave direction for General Manager Roberts to utilize the professional services of Greg Hobson to develop a new Strategic Plan. Director Goddard recused himself from providing feedback due to personal associations with both candidates.

13. GENERAL MANAGER REPORTS: Reports were presented by General Manager, Jack Roberts. Members of the public, Jack Williams and Robin Henry, offered comments.


14. COMMITTEE AND BOARD CONFERENCE REPORTS: None.

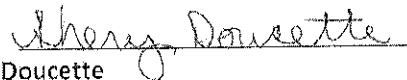
15. DIRECTORS COMMENTS: Directors Krause, Lindstrom, Seifert and Castillo provided comments regarding the 2019 Air Fair.

16. NEXT MEETING DATES:

Wednesday, August 14, 2019 at 4:00 P.M. – Regular Board of Directors Meeting
Location: Terminal Building – West Wing Board Room

17. ADJOURNMENT: The meeting was adjourned at 6:24 P.M.


Steve Castillo, President
Board of Directors

ATTEST: 
Shery Doucette
Board Secretary