



P.O. Box 755
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FlyBigBear.com

"The Big Bear Airport District provides Big Bear Valley with a safe, efficient and superior venue for aviation operations."

SPECIAL BOARD OF DIRECTORS MEETING

Big Bear Airport District

THURSDAY, May 6, 2021

4:15 P.M.

AGENDA

Board members will attend in person and practice social distancing.

FOR THE PUBLIC: In order to comply with Governor Newsom's Executive Order N-29-20, which calls for social distancing and limits public gathering, and in order to maximize transparency, members of the public may access this meeting via Zoom Teleconference. To participate, the public should visit:

<https://zoom.us/j/93391041808?pwd=V01JdmNSMVVIT3BLTUxWZEY2ZzIRZz09>

Meeting ID: 933 9104 1808

Passcode: 542203

Dial by your location

+1 669 900 6833 US (San Jose)

You MUST mute your audio during the meeting except when making a public comment. The President will call for public comment during the public comment period.

BOARD MEMBERS:

Rick Seifert, President

Julie Smith, Vice President

Steve Castillo

Wes Krause

Marikay Lindstrom

Unless you are a public safety official, please turn off your cell phone or place it on vibrate mode during the Meeting.

This Agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2, which is a portion of California's Open Meeting Law called the "Brown Act". The Agenda contains a brief, general description of each item of business to be discussed and/or transacted. Prior to acting on any Agenda item, the Board will consider public comments.

1. CALL TO ORDER

2. FLAG SALUTE

3. MISSION STATEMENT: The Big Bear Airport District serves the Big Bear Valley by providing a safe, efficient, and superior venue for aviation operations.

4. ROLL CALL AND INTRODUCTIONS

5. PUBLIC COMMENTS: A person wishing to comment on an Agenda item should wait for the President to request comments and then unmute his or her phone, ask to make a comment, and wait for the President to recognize him/her. You have (3) minutes to complete those comments, unless a longer time is granted. No speaker may allot his or her time to others.

7.1 Comments on Agenda items: Comments concerning matters on the Agenda will be heard at the time the matter is considered.

7.2 Comments on non-Agenda items: Comments concerning matters not on the Agenda will be heard during the Public Comment section of the Agenda. A speaker's comments should be within the subject matter jurisdiction of the Big Bear Airport District Board.

Please note that if you are addressing the Board on items not on the Agenda, the Brown Act does not allow Board discussion of such items because they are not on the Agenda and thus were not noticed publicly. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information or request a report back, or give a very limited factual response. Your comments may be placed on the Agenda for future discussion. Non-Agenda comments are limited to 3 minutes each with a total of 15 minutes.

6. APPROVAL OF AGENDA

7. BUSINESS MATTERS - DISCUSSION AND POSSIBLE ACTION:

7.1. Fiscal year 2021-22 Capital Improvements Expenses – Discuss and possibly recommend Capital Improvement Projects for inclusion in the FY2021-22 budget. Page 4

8. NEXT MEETING DATE:

Wednesday, May 12, 2021 at 4:00 P.M. - Regular Board of Directors Meeting
Location: Teleconference

9. ADJOURNMENT

CERTIFICATION: I, Diane Cartwright, Board Secretary of the Big Bear Airport District, do hereby certify that I posted a copy of the foregoing Agenda on May 5, 2021, at least 24 hours in advance of the Big Bear Airport Board of Directors Special Meeting (Government Code Section 54954.2).


Diane Cartwright
Certified Board Secretary
Big Bear Airport District

The Big Bear District Board Meeting area is handicapped accessible. Persons with disabilities can receive this Agenda in an alternative format and should call the Airport Office at (909) 585-3219. Notification of 48 hours prior to the Meeting will enable the District to make arrangements to assure accessibility to the Meeting. The Agenda is available for review. Agenda items are posted on the District website at www.flybigbear.com. If access to the website is not available, copies may be obtained by calling the Airport Office.

BIG BEAR AIRPORT DISTRICT CAPITAL EXPENDITURE PLAN/BUDGET

Total Reserves

Fiscal Year	BBAD Cash Reserve Account	Description	AIP Total	Federal Share	State Share	Airport Share	District		Balance	\$1M Set Aside	\$8M Terminal Building Loan
							Debit	Credit			
Committed Reserve Funds											
Current Balance											
As of 5/6/21											
Emergency Reserve											
Operating Reserve											
Grant Match Reserve Grant Match Reserve											
	AIP-22	Conduct Airport Pavement Mgmt. Plan	\$ 65,000	\$ 58,500	\$ 2,925	\$ 3,575			\$ 6,223,453	\$ 5,223,453	\$ 8,000,000
	AIP-22-2	Construction of SRE Building	\$ 3,000,000	\$ 2,700,000	\$ 135,000	\$ 165,000			\$ 5,973,453	\$ 5,473,453	
	CIP-22R1	Term Bldg. Construction						\$ 250,000	\$ 500,000	\$ 1,000,000	Balance
	CIP-2201	Term Bldg. Loan Debt Service						\$ 250,000	\$ 5,223,453		
21/22	CIP-2202	Property tax + redevelopment tax									
	CIP Budget	CIP from Operating Budget 21/22									
	AIP-23	Remove Obstructions Rwy 26 Approach	\$ 100,000	\$ 90,000	\$ 4,500	\$ 5,500					
	AIP-23-2	D/C Airfield Pavement Rehabilitation	\$ 1,500,000	\$ 1,350,000	\$ 67,500	\$ 82,500					
	CIP-23R1	Term Bldg. Construction Debt Service						\$ 500,000			
	CIP-2301										
	CIP-2302	Property tax + redevelopment tax									
22/23	CIP Budget	CIP from Operating Budget 22/23									
	AIP-24	EA for Land Acquisition (5.5 acres)	\$ 150,000	\$ 135,000	\$ 6,750	\$ 8,250					
	CIP-24R1	Term Bldg. Construction Debt Service						\$ 500,000			
	CIP-2401										
	CIP-2402	Property tax + redevelopment tax									
23/24	CIP Budget	CIP from Operating Budget 23/24									
	AIP-25	Airport Layout Plan & Narrative Report	\$ 450,000	\$ 405,000	\$ 20,250	\$ 24,750					
	CIP-25R1	Term Bldg. Construction Debt Service						\$ 500,000			
	CIP-2501										
	CIP-2502	Property tax + redevelopment tax									
24/25	CIP Budget	CIP from Operating Budget 24/25									
	AIP-26-1	Acquire Snow Removal Equipment PH1	\$ 800,000	\$ 720,000	\$ 36,000	\$ 44,000					
	AIP-26-2	Acquire Snow Removal Equipment PH2	\$ 500,000	\$ 450,000	\$ 22,500	\$ 27,500					
	CIP-26R1	Term Bldg. Construction Debt Service						\$ 500,000			
	CIP-2601										
	CIP-2602	Property tax + redevelopment tax									
25/26	CIP Budget	CIP from Operating Budget 25/26									
		Totals	\$ 6,500,000	\$ 5,850,000		\$ 357,500					
	Federal AIP	Acquire Security Equipment: Perimeter Gates	\$ 100,000	\$ 90,000	\$ 4,500	\$ 5,500					
	Federal AIP	Acquire Equipment: Sweeper	\$ 200,000	\$ 180,000	\$ 9,000	\$ 11,000					
Future Projects											
Thursday, May 6, 2021											
R = Reserve funds											
example: CIP-2201 = funds from Operating Budget-annual total TBD from estimated cost of selected projects											