

**AGENDA
BIG BEAR AIRPORT DISTRICT**

**BOARD OF DIRECTORS
REGULAR MEETING
January 6, 2010**

**Place: Big Bear Airport
501 West Valley Blvd.
Big Bear City, CA. 92314**

REGULAR SESSION: 2:30 p.m.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF THE JANUARY 6, 2010 AGENDA**
- 5. APPROVAL OF MEETING MINUTES**
 - 5.1. Minutes of November 7, 2009 Special Meeting**
 - 5.2. Minutes of December 2, 2009 Regular Meeting**
- 6. REORGANIZATION OF THE BOARD**
 - 6.1. Nominations for President of the Board; close nomination; vote.**
Newly elected President assumes Chair
 - 6.2. Nominations for Vice-President of the Board; close nominations; vote.**
 - 6.3. President selects Standing Committees**
 - a. President selects members - Personnel, Lease, Safety and Security, Finance, Airport Development**
 - b. Board ratification of Standing Committee appointments**
 - 6.4. Select San Bernardino County Association of Special Districts Representative**
 - 6.5 Ad hoc Terminal Building Committee – President may change membership**

7. PUBLIC COMMENTS: This is the time for the public to address the Board on issues under jurisdiction of the District that are not on the agenda. Comments on agenda items will be taken at the time the item is heard. There is a time limitation of three minutes per person. Brown Act restrictions stipulate the Board is not able to discuss non-agenda items raised during public comments. Your comments may be agendized for future discussion.

8. MANAGER'S REPORT

8.1. Update on grading and utility plan as requested by Bill Douglas

8.2. Discussion and direction regarding the bids for accounting firms; consider approval of the 3-year contract from Shawn Washington Accountancy

8.3. Discussion and direction regarding the purchase of a Jet A pump/hose

8.4. Discussion and direction on future board workshop including dates and possible locations

8.5. Discussion and possible direction regarding aircraft and hangar insurance compliance methods

8.6 Approve type of minutes for Board meetings

8.7. Approve attendance at Southwest Chapter AAAE Airport Management Short course, Monterey, Ca., January 23-27, 2010

8.8. Consider information regarding AAAE Basic Airport Safety and Operations Specialist School, Arlington, Va., March 28-31, 2010

9. NEW BUSINESS

9.1. Approval of Resolution 2009-5 confirming the time change for the Big Bear Airport regular Board meetings from 2:00 to 2:30.

9.2. Approval of Resolution 2009-6 confirming fuel pricing policy

9.3 Consider revision of Director's policy manual to establish duties, responsibilities and guidelines for standing committees

9.4. Establish procedure to record and track motions approved by the Board to be included in the Director's and personnel policy manuals.

9.5. Request for legal representation at all future Board meetings

10. STANDING COMMITTEE REPORTS

**10.1. Finance Committee
Financial Reports
Check Register
Tax Revenues**

**10.2. Lease Committee
a. Update by Director Greene on KBHR Improvements**

10.3. Personnel Committee

10.4. Airport Development

10.5. Safety and Security

11. BIG BEAR AIRPORT PILOTS ASSOCIATION

12. CIVIL AIR PATROL

13. FUTURE AGENDA ITEMS

14. NEXT MEETING DATE: February 3, 2010

15. PUBLIC COMMENTS

16. DIRECTORS COMMENTS

**17. ANNOUNCE AND ADJOURN TO CLOSED SESSION WITH LEGAL COUNSEL
pursuant to Govt. Code Section 54956.9 (a) – Wang/Evergreen v. BBAD**

18. RETURN FROM CLOSED SESSION/ANY REPORTABLE ACTION

19. ADJOURN

There will be cake after the meeting to celebrate the 30th anniversary of the District on December 17, 2009.

CERTIFICATION

I, Nancy Jones, Board Secretary of the Big Bear Airport District, do hereby certify that I posted a copy of the foregoing Agenda on Sunday, January 3, 2010, at 1:00 p.m. at least 72 hours in advance of the meeting of the Big Bear Airport Board of Directors (Government Code Section 54954.2)

Nancy Jones
Board Secretary
Big Bear Airport District

The Big Bear Airport District Board meeting area is handicapped accessible. Persons with disabilities can receive this agenda in an alternative format and should call the Airport at (909) 585-3219. Notification 48 hours prior to a meeting will enable the District to make reasonable arrangements to ensure accessibility to the meeting.

Any writing or documents that is a public record that relates to an agenda item for an open session of a regular meeting of the legislative body of a local agency is distributed less than 72 hours prior to that meeting will be available for public inspection at the Big Bear Airport District Office during regular business hours.