

**BIG BEAR AIRPORT DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
AGENDA**

December 2, 2009 at 2:30 p.m.
Big Bear Airport Pilots' Lounge
501 West Valley Boulevard
Big Bear City, California

1. **CALL TO ORDER:** President Thorne Waymire
Pledge of Allegiance
Roll Call
2. **AGENDA APPROVAL:**
3. **MINUTES APPROVAL:**
 - a. Special Board Meeting Minutes of October 16, 2009
 - b. Special Board Meeting Minutes of November 6, 2009
 - c. Special Board Meeting Minutes of November 7, 2009
4. **PRESENTATIONS**
 - a. Presentation of fiscal year 2008-2009 financial audit by Shawn Washington of Shawn Washington Accountancy. (A copy of the audit is available at the District Office)
5. **PUBLIC COMMENTS:** This is the time for the public to address the Board on issues under jurisdiction of the District that are not on the agenda. Comments on agenda items will be taken at the time the item is heard. There is a time limitation of three minutes per person. Brown Act restrictions stipulate the Board is not able to discuss non-agenda items raised during public comments. Your comments may be agendized for future discussion.
6. **MANAGER'S REPORT:**
 - a. Jet A Fuel tank hose: Cost to upgrade; consider authorizing Manager to purchase hose
 - b. CAP building: Update on paving
 - c. Maintenance Worker III: Request continuance of the change in maintenance worker positions
 - d. Confirm receipt of bids and Manager's authorization to purchase PA system for board meetings
 - e. AQMD fuel Permit: Report by Ryan Goss

7. OLD BUSINESS:

- a. Update on sub-meters for X-ray hangars

8. NEW BUSINESS:

- a. Authorization to extend contract with Shawn Washington Accountancy
- b. Authorize change in banking representatives for:
 - a. First Mountain Bank Visa card
 - b. Signature cards for Union Bank and First Mountain Bank
 - c. LAIF
- c. Acceptance of bid and authorization to award contract for airport security system. (Item to be heard after closed session; bids will not be made public for security reasons.)
- d. Reorganization of the Board of Directors: President, Vice President, Finance Committee, Personnel Committee, Lease Committee, Airport Development Committee and Safety & Security Committee

9. STANDING COMMITTEE REPORTS:

- a. Finance Committee: Recommendation by the Finance Committee to approve budget revisions.
 - Financial Reports
 - Check Register
 - Tax Revenues
 - Consider purchase of snow plow for work truck
 - Consider purchase of new office copy machine
- b. Lease Committee: Consider Vonesh Aircraft rent reduction
- c. Personnel Committee
- d. Airport Development Committee
- e. Safety and Security Committee (see closed session and item 8c)

10. AD HOC COMMITTEE REPORTS:

- a. Terminal Building Committee:
- b. Air Fair Committee: Profit & Loss Report

11. BIG BEAR AIRPORT PILOTS' ASSOCIATION:

12. CIVIL AIR PATROL

13. FUTURE AGENDA ITEMS:

14. NEXT MEETING DATE: January 6, 2010

15. PUBLIC COMMENTS:

16. **DIRECTORS' COMMENTS:**
 - a. Report by Director Greene on Special District Finance Seminar held on October 21-22, 2009 in San Diego, California
 - b. Young Eagles
17. **CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957-MATTERS CONCERNING THE SECURITY OF THE AIRPORT**
18. **RETURN FROM CLOSED SESSION**
19. **ADJOURN**

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When any writing or documents that is a public record that relates to an agenda item for an open session of a regular meeting of the legislative body of a local agency is distributed less than 72 hours prior to that meeting will be available for public inspection at the Big Bear Airport District Office during regular business hours.

Posted at 3pm, November 28, 2009

Original signed by
Diane Cartwright
Accounting Clerk
Big Bear Airport District