

**BIG BEAR AIRPORT DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

Friday, June 5, 2009, at 2:00 p.m.
Big Bear Airport Pilot's Lounge
501 West Valley Boulevard
Big Bear City, California

1. **Call to Order:** President Waymire called the General Meeting of the Board of Directors of the Big Bear Airport District to order on Friday, June 5, 2009 at 2:00 p.m. in the Pilots Lounge of the Big Bear Airport, 501 West Valley Boulevard, Big Bear City, California. The Call to Order was followed by the Pledge of Allegiance.

Directors Present: Thorne Waymire, President
Jay Obernolte, Vice-President
Julia Smith, Director
Gloria Greene, Director
Chuck Knight, Director

Others Present: Rembert L. Lightner, Interim General Manager
Nancy Jones, Recording Secretary

2. **AGENDA APPROVAL:**

3. **MINUTES APPROVAL:** Motion to approve the Minutes of the May 6, 2009 Regular Board Meeting by Director Obernolte; second by Director Smith. All ayes. Motion passed unanimously. Motion to approve the Minutes of the May 14, 2009 Special Meeting by Director Greene; second by Director Obernolte. All Ayes. Motion passed unanimously. Motion to approve the Minutes of the May 21, 2009 Special Meeting by Director Smith; second by Director Obernolte. All Ayes. Motion passed unanimously.

4. **PUBLIC COMMENTS:** None

5. **MANAGERS REPORT:**

- a. Status of FAA/AIP Project 16: Manager Lightner reported a potential problem with the asphalt mix but it was tested and met the requirements, with a slight issue which will be corrected. Paving will start on Monday, June 8, 2009.
- b. Status of FAA/AIP Project 17: Manager Lightner reported the first twelve-inch lime lift treatment was finished and showed very good results. In the next two weeks the second twelve-inch lime lift treatment will be completed. The completion date for the project is expected to be on schedule for August 4, 2009.

- c. FAA Western/Pacific Region 5th Annual Airports Conference, Los Angeles, June 2-4, 2009: Manager Lightner reported on the conference he and Tom Hoover attended in Los Angeles. The workshops Manager Lightner attended were mostly Planning and Programming and Mr. Hoover attended the Safety and Compliance workshops.
- d. Request Bids on Maintenance Hangar: Manager Lightner requested approval to go out for bids on the Maintenance hangar. He will have the architectural design work done and then go out for the bids.
- e. Removal of 2,000 yards of Dirt for Stormwater Run-off: Director Knight reported putting in a call to Gia Kim in County Planning for the official list of conditions required for County approval of the Airport maintenance building. Mr. Lightner will be contacting her for an update and report back to the Board at the July meeting.
- f. Funding for pavement for the CAP parking apron: Mr. Lightner reported Matich Corporation will supply workmen and machinery for the paving of the parking apron. The Airport will pay for the asphalt which will be approximately \$3,000 for 55 tons. Motion to approve funding for the project not to exceed \$3,000 by Director Knight; second by Director Smith. All Ayes. Motion passed unanimously.

6. OLD BUSINESS:

- a. Review and approve 2009/2010 Budget: To be discussed under Finance Committee.
- b. Approval; Notice to bill for electrical usage: The Board approved sending out the notice to tenants regarding electrical usage after grammatical changes have been made.
- c. Establish Safety and Security Committee: President Waymire appointed Directors Greene and Knight to the Safety and Security Committee.

7. NEW BUSINESS:

- a. Joe Patton's Airplane Washing Business: Manager Lightner reported Mr. Patton was unable to purchase affordable insurance for his business.
- b. Terminal Building Security: Security concerns will be addressed by the Safety and Security Committee, and brought back to the Board at a later date.

8. STANDING COMMITTEE REPORTS:

- a. Finance Committee: Motion to approve the proposed 2009/2010 budget with the amendment that the projected property tax revenue be lowered by 20% by Director Obernolte; second by Director Smith. All Ayes. Motion passed unanimously.
- b. Lease Committee: The Lease Committee will be meeting on Tuesday, June 9, 2009 at 3:00 p.m.
- c. Personnel Committee: The Personnel Committee will be meeting on Tuesday, June 9, 2009 at 4:00 p.m. to finalize their recommendations to

the Board regarding employee compensation for 2009/2010 and the hiring of a permanent general manager.

d. Airport Development:

1. Maintenance Building: Discussed earlier.

9. AD HOC COMMITTEES:

- a. Terminal Building Committee: This will be discussed in Closed Session.
- b. Air Fair Committee: No Report

10. BIG BEAR AIRPORT PILOTS ASSOCIATION: Gary Steube spoke on Bob Dow's recent surgery and said their thoughts and prayers are with him. The next Young Eagles will be on Saturday, June 13, 2009. Rodger Sheraton, VSA Engineering, will be the guest speaker at the next Pilot Association meeting to be held on Tuesday, June 9, 2009.

11. CIVIL AIR PATROL: Steve Baker thanked the Airport and Matich Corporation for donating the paving apron to the Civil Air Patrol.

12. FUTURE AGENDA ITEMS: None

13. NEXT MEETING DATE: July 1, 2009

14. PUBLIC COMMENTS: Suggestion from the public for the Security Committee to contact a Risk Manager for a meeting to discuss security issues.

15. DIRECTORS COMMENTS: None

ADJOURNED TO CLOSED SESSION: 3:35 p.m.

16. ANNOUNCE AND ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8, REAL PROPERTY NEGOTIATIONS.

a. Negotiator: Interim Manager – Rembert L. Lightner; negotiating with Cindy Lewis – negotiator for Nunno Corporation to discuss the price and terms of X-ray hangars.

Reportable Action: Motion to approve the purchase of the eight Nunno X-ray hangars by President Waymire. Second by Director Smith. Ayes from President Waymire, Director Smith, Director Knight and Director Obernolte. Nay by Director Greene.

b. Negotiator: Interim Manager – Rembert L. Lightner; Negotiator: William Jahn (GLX – #05) - Right of First Refusal and Terms and Conditions.

Reportable Action: Legal Counsel will be sending a letter to Mr. Jahn.

17. ANNOUNCE AND ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a), EXISTING LITIGATION.

Litigation Wang and Evergreen v. BBAD, San Bernardino County Superior

Court File Number CIVHS700218.

Reportable Action: Legal Counsel to send a letter to Mr. Wang regarding
condo minimization.

18. RETURN FROM CLOSED SESSION.

19. ADJOURNED: 5:00 p.m.

Thorne Waymire, Board President

ATTEST:

Nancy Jones, Board Secretary