

**BIG BEAR AIRPORT DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

**Wednesday August 1, 2007 at 2:00 p.m.
Big Bear Airport Pilots Lounge
501 West Valley Boulevard
Big Bear City, California**

1. CALL TO ORDER: President Jay Obernolte called to order the Big Bear Airport Board of Directors meeting at 2:00, Wednesday, August 1st, 2007 followed by the pledge of allegiance. President Obernolte, for the record made known Vice President Lowery and Director Berge were absent from this meeting.

Present: Jay Obernolte, President
Thorne Waymire, Director
Gary Steube, Director

Absent: Russell Lowery, Vice President
George Berge, Director

Others Present: Garry Dokter, General Manager
Carol Binford, Board Secretary

- 2. AGENDA APPROVAL:** President Obernolte called for a motion to approve the agenda with one change requested by Director Berge to move item 7-a to September, 2007. Director Steube made the Motion to approve the Agenda as amended and Director Waymire seconded. The Motion carried 3-0.
- 3. MINUTES APPROVAL:** Director Steube moved to approve the minutes of the July 12, 2007 as written. Director Waymire seconded the Motion. The Motion carried unanimously.
- 4. VISITORS COMMENTS:** President Obernolte called for public comments. Mr. Bobbie Barras asked the Board if they had come to any decision regarding the Bear City Park. President Obernolte said that at the last meeting a motion not to purchase the park had been made but the Motion had been defeated by a vote of 3 nays and 2 Ayes and that the Board intended to meet again to discuss this issue.
- 5. MANAGER'S REPORT:** Manager Garry Dokter
Manager Dokter informed the Board that there had been another incident with Mr. Leland Spencer and Manager Dokter sent a letter to the Riverside FSDO documenting the incident.

Regarding the removal of the bird perch pole by Riffenburgh's there is a tentative meeting August 13th with the Forest Service, Fish and Game, Fish and Wildlife and MWD and the Airport to discuss its removal.

- a.** Master Plan: The study Advisory Committee will meet August 29th at 2:00 PM here in the Pilots Lounge. This will be followed at 5:00 PM with an open session for

public comment. Next week the Advisory Committee list will be updated and invitations with the draft plan sent out.

- b. The Castle Glen Beacon: The Airport Received a letter from the city saying this is a replacement item on an existing structure and review by the city is not required; however an electrical permit is required.
- c. Audit 2006-2007 is currently underway.
- d. Big Bear Lake won the Greatest Pit Stop in America Award providing a \$5,000 prize donated to the Big Bear Library. President Obernolte asked that recognition be given to Cliff Fowler who was largely responsible for putting this event together. He asked that Manager Dokter put some suggestions together for the next Board meeting.
- e. Corvette's West July 28th went off well. The airport made \$1,000 for use of the ramp.
- f. Meeting of the Inland Empire Airport Managers is an informal group of airport manager's that meet every second or third month consisting of 8 to 10 managers. Generally the sponsoring airport provides lunch. Director Waymire made a Motion the airport provide lunch and anything else needed when Big Bear Airport was hosting this meeting this one time up to \$250. Seconded by Director Steube. Motion passed unanimously.
- g. AWOS Remote Transmitter: FAA and FCC agree in concept. Our consultant is going forward with licensing. Manager Dokter is in negotiations with Razor Radio to rent space on top of Bear Mountain but they are asking \$400 a month which is too much. Director Waymire found another site on top of Bear Mountain where the Ham Radio Operators Club has a transmitter and Bear Mountain is willing to let us use it for free. The commercial site is easier to get to in the winter time, however.
- h. Flight Service Implementation of FS21 is still not capturing Big Bear weather METARS.
- i. Tree removal bids are going slowly. The tree cutters are very busy and slow to respond to calls.
- j. Noise suppression: We ordered special slats to weave into the fencing but they were too wide so it was decided to go with regular slats. The East end has no noise issue. The west had no place to put the slats that would not obstruct the residents view. Manager Dokter's recommendation is to take no action. The Board asked for Manger Dokter to look into the dust problem when jets take off and take the noise issue off the agenda.
- k. Instrument Procedures – Arrival & Departure: no action

6. OLD BUSINESS

- a. AIP 15: Paving next Monday and Tuesday. Taxiway will be available next Friday although there will still be follow up work of replacing tie downs and taxiway striping.
- b. Lease actions taken by the Board on May 9th, 2007 and June 6th, 2007: Director Waymire Motioned that the Board ratify the Board actions of May 9th

2007 and June 6th, 2007 regarding the review of various district leases as written on the agenda, seconded by Director Steube. Motion passed unanimously. President Obernolte stated that action demonstrated an abundance of caution in complying with the Brown Act.

7. NEW BUSINESS

- a. Postponed until next board meeting.
- b. Big Bear City Park Discussion: the Board agreed to wait until it was known what Recs and Parks decide in their discussions with the Historical Society. Then the Airport would schedule a meeting to discuss options on the park property.
- c. Director Steube made the Motion to donate the Dodge R-3350 radial aircraft engine on display at the terminal building to the United States Aviation Museum to aid the restoration of the Boeing B-29 Superfortress "Doc." Director Waymire seconded the Motion. The Motion passed unanimously.
- d. The suggestion to honor Mr. Seymour on the International Film Festival's program died for lack of a Motion.

8. STANDING COMMITTEE REPORTS:

a. Finance Committee:

- 1) **Budget:** Copy contains the two changes requested by the Board at our last meeting: moving Manager expense of \$1,500 from March, 2008 to May, 2008 and adding a line for mileage.
- 2) **Check Register:** All our banks need new signature cards. Arrangements will arranged at the Banks and the Board will be given instructions.

b. Lease Committee

- 1) Airport Rent A Car inquired about parking for a U-Haul franchise. The Lease committee will review and come to the Board with recommendations.

c. Personnell Committee: No report

d. Airport Development

- 1) Maintenance Building-Recommendation to contract with Kevin McHugh for design and permitting: Director Waymire made the Motion to approve the proposed contact with McHugh Consulting for planning through completion of the new maintenance facility for \$6,300, seconded by Director Steube. Motion passed unanimously.

9. AD HOC COMMITTEE REPORTS:

- a. **Air Fair:** Status of preparations: Vendor stalls are being marked; all permitting with the exception of the CalTrans is done. We have a couple of CH 46's coming and are looking for a replacement for the DC-3.

10. BIG BEAR PILOTS ASSOCIATION: Monthly meeting of the Pilots Association is on August 13th and Young Eagles will fly on August 11th.

11. FUTURE AGENDA ITEMS:

- a. 7-a from this meeting
- b. Resolution for Cliff Fowler

- c. Investigate solution to dust generated from turbine aircraft
- d. Personnel Committee continued item closed session.
- e. 2006-2007 Audit

12. NEXT MEETING DATE: September 5th, 2007

13. ADJOURNED: 3:15 PM

Jay Obernolte, President

ATTEST

Carol Binford, Board Secretary