

**Big Bear Airport District  
Board of Directors Meeting  
Minutes**

Wednesday, April 4, 2007 at 2:00 PM  
Community Services District Board Room  
139 East Big Bear Boulevard  
Big Bear city, CA 92314

President Jay Obernolte called to order the meeting of the Big Bear City Airport at 2:00 pm on Wednesday, April 4, 2007. All present rose for the Pledge of Allegiance to the United States of America's Flag.

Present: Jay Obernolte, President  
Russell Lowery, Vice President (Arrived late due to a Doctor's appt.)  
Thorne Waymire, Board Auditor  
George Berge, Director  
Gary Steube, Director

Others Present: Garry Dokter, General Manager  
Carol Binford, Recording Secretary

**1. AGENDA APPROVAL:** President Obernolte asked for a Motion to approve the Minutes of the March 13, 2007 Board Meeting. Motion made by Secretary/Treasurer Waymire and seconded by director Steube. Motion passed unanimously

**2. MINUTES APPROVAL:** President called for a motion to approve the minutes of the March 13, 2007 meeting. It was decided to strike the comment under closed section number 14 to No Reportable Action. The Motion to accept the Minutes with this change was made by Director Waymire and seconded by Director Steube. The Motion passed unanimously

**3. VISITOR COMMENTS:**

- a) Gloria Meade, President of the Historical Society spoke on the value of visiting the Museum and thanked Director Steube for coming and taking a tour of the Museum.
- b) Jack Wands, Neighborhood Watch Captain of the 200 block of East Barker was here representing the property owner's who received notices that the FAA required seven trees be removed from their property. He needed more information which was provided to him by Manager Dokter.
- c) Mr. John Barwa spoke at length stating his information did not agree that the parcel of land the Historical Society was located was in any danger of being hit by a plane leaving or landing on the Big Bear Airport.

#### **4. MANAGER'S REPORT: Manager Garry Dokter**

- a) Proposed Cell Tower at Riffenburgh Lumber: Manager Dokter showed the new proposed placement of the T-Mobile beacon site. The site was discussed at length. This item will be left on the agenda until more information is obtained from Caltrans and other potential sites.
- b) Greenspot Site beacon has been replaced and is working well.
- c) Castle Glen beacon has been installed but not activated. Mr. Paul Cooper, a resident of Castle Glen, spoke at length on the subject and handed out information packets to all the board members and stated that many more had been mailed to various agencies. Director Waymire asked Manger Dokter to check on Mr. Cooper's comment that the conservancy around the Castle Glen was being sold. President Obernolte requested that Manger Dokter get quotes on a shield and a steady beacon for the next meeting so the Board could be better equipped to make a decision on what to do.
- d) Possessory Property Tax: no action.
- e) Cal Trans Airport inspection of Nov. 30: In addition to the 7 trees mentioned in visitor comments the runway threshold lights on the west end of the airport sloped away severely; they have been reset so that the slope of the lights follows the crown of the runway more closely. The remaining items will be addressed by the AIP Project.
- f) AviMet Data Link service: The satellite link has been installed. The AWOS computer will now be cabled to the satellite transmitter.
- g) Part time janitor/groundskeeper position: The airport is putting an ad in the Grizzly for this position which has been vacant since last winter.
- h) Noise Suppression in the run-up area: No Activity
- i) Instrument Procedures: No activity
- j) Master Plan: The consultant hired for the CEQA study made a site visit. Two teleconference calls with RS&H and Barnard Dunkelberg for have been very productive. The target date to have the Master Plan completed and before the board for approval is August.
- k) Airport Land Use Commission: Manager Dokter is working toward defining who is the Airport Land Use Commission and ensuring the Commissions reviews all development according to the 1992 laws for land use within 2 miles of the airport.

#### **5. OLD BUSINESS:**

- a) A.I.P. Project 3-06-022-15: Chuck McCormick could not meet with us today. He had to attend a funding meeting that involved funding for A.I.P Grant money.

- b) Consolidation of District Elections with Statewide General Elections: The application was received and will be reviewed by the Board of Supervisors on the 17<sup>th</sup> of April along with 8 other applications for the same thing.
- c) Clerk of the District position: A Motion made by Director Waymire to eliminate the staff position of Clerk of the District and make the position Board Secretary and to eliminate the Board position of Secretary/Auditor and the be Board Secretary be reportable through the Airport Manager to the Board. Seconded by Director Berge. Motion Passed unanimously.
- d) Unicom Frequency change: We continue to have pilots use the old frequency. President Obernolte suggested that the announcement be taken off the AWOS and the Board consensus agreed.

## **6. NEW BUSINESS:**

- a) Bear City Park – Appraisals: Mr. Troublefield said appraisal it will take two to three weeks. A private party is interested in purchasing the park or the just the section where the Museum is located.
- b) Dodge Aircraft Engine R-3350 – Once title is established the Airport will be approached to donate it for a restoration project of a B-29 sponsored by the Boeing Corporation.
- c) Resolution 2007-3: A Motion was made by Director Waymire to adopt Resolution 2007-3, a Memorandum of Understanding with Mountain Mutual Aid. Seconded by Vice President Lowery. Motion passed unanimously. President Obernolte read the resolution for the record.
- d) Disposition of the Wright Flyer: Director Berge motioned to release the Airports interest in the Wright Flyer to Mike Marsh. The motion was Seconded by Director Waymire. The Motion passed unanimously. Full rent on Hangar Exec E will begin on May 1<sup>st</sup>, 2007.
- e) Director Berge suggested that items (e) & (f) be moved to the Lease Committee to save time. The Board Agreed.
- f) Board Meeting Agendas and supporting documents: A draft of the agenda will go to Directors one week prior to Board Meetings. The Agenda will then go out to the press and Directors on Friday with supporting documents in drawers on Friday. A Draft of the minutes will be emailed to directors a week after the meeting.
- g) Board of Directors Goal Setting Team Building: The census of the Board was Manager Dokter get a quote for a Professional to come to Big Bear and have it include the required ethics training.

**7. STANDING COMMITTEES:**

- a) Finance Committee: No report.
- b) Lease Committee: No report
- c) Personnel Committee: No report
- d) Airport Development: Manager Dokter looking into current bids for a new maintenance Building.

**8. AD HOC COMMITTEE:** The next Air Fair meeting on April 16<sup>th</sup> at 10 am in the Pilot's Lounge

**9. BIG BEAR AIRPORT PILOTS ASSOCIATION:** Manager Dokter reported for President Campbell. Reference the Agenda for all meeting times and fly out etc.

**10. FUTURE AGENDA ITEMS:**

- Castle Glen Conservancy
- AWOS – Remote transmitter, possibly at Bear Mountain Ski area.
- Completion of lease agreements
- T-Mobile cell tower site

**11. NEXT MEETING DATE:** Wednesday, May 9<sup>th</sup>, 2007

**12. DIRECTORS COMMENTS:** None

**13. ANNOUNCE AND ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957:**

Threat to Security of Public Services or Facilities

**14. RETURN FROM CLOSE SESSION:** No reportable action

**15. ANNOUNCE AND ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6:**

Airport Manager Employment Agreement

**16. RETURN FROM CLOSED SESION:** No reportable action

**17. ADJOURN:** 6:p.m.

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Jay Obernolte, President

ATTEST:

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Thorne Waymire, Auditor

