

**REGULAR MEETING
BOARD OF DIRECTORS
BIG BEAR AIRPORT DISTRICT**
Thursday, October 05, 2006, 7:00 P.M.
Big Bear City Airport Pilot's Lounge
501 West Valley Boulevard
Big Bear City, California

1. **Call to Order:** President Mc Nutt called the General Meeting of the Board of Directors of the Big Bear Airport District to order on October 5th, 2006 at 7:00 P.M. in the Pilots Lounge of the Big Bear Airport, 501 West Valley Boulevard, Big Bear City, California. The Pledge of Allegiance followed the Call to Order.

Directors Present: President Robert Mc Nutt
Vice-President Russell Lowery
Director Thorne Waymire
Director Jay Obernolte

Excused: Secretary Treasurer George Berge

Others Present: General Manager Garry Dokter
Recording Secretary Carol Binford

2. **Approval of Minutes:** President McNutt asked for approval of the Minutes of the September 13th & 19th, 2006 General Meeting. Motion made by Director Obernolte. Second by Vice-President Lowery. Minutes approved as presented by unanimous consent. Vote 4-0.
3. **Visitors Comments:** Mr. Joel Hall brought the Boards attention to Proposition 88 which will increase property tax on dwellings. Mr. Hall would like the Board to look into clarifying that the hangars are sheds not dwellings and should not be taxed. President McNutt asked that this item be agendized for next month and that Manager Dokter look into the matter.

Mr. Hall also pointed out that the regularly scheduled Airport Board meeting the first Thursday of each month had been changed frequently. President McNutt said that the Board would be discussing a possible change in the meeting time at the next Board meeting when all five Directors are present.

4. **Manager's Report:**
 - a. August 2006 Financials were provided to the Board. Manager Dokter said there were no variances that needed explanation and suggested the upcoming discussion of changing the meeting date the Board might consider a date later in the month so that more current financials could be provided.
 - b. County Storm Water inspection cited both restaurants for inadequate coverage of barrels used for the disposal of cooking grease. The old barrels will be enclosed in

a prefabricated plastic enclosure that complies with the County Storm Water requirements.

- c. Fire system seals and compressor: Manager Dokter contracted with an outside vendor to replace all the seals and relocated the compressor to the shed outside of the Pilots Lounge. This will greatly reduce the noise in the pilots' lounge where most meetings take place.
- d. The Greenspot beacon as well as CSD's, Verizon's and Nextel's facilities were all vandalized. The maintenance crew managed to repair the beacon lights with spare parts the Airport had on hand. The Board discussed whether or not the vandalism was a violation of FAA regulations and the possibility of posting signs sighting the violation as a deterrent.

5. New Business:

- a. Possible change to future meeting date and time will be discussed when all five members of the Board are present.
- b. Noise Abatement was turned over to the Safety Committee.
- c. Battery collection: Manager Dokter said the collection is going well and would like to invite anyone with dead aircraft, car or boat batteries etc. to bring them here where they can be properly disposed.
- d. Wright Flyer ownership: The Wright Flyer is owned 50/50 by Mike Marsh and the Big Bear Airport District. It is stored in Mike's hangar and he receives a 50% discount for storage of the craft. He is not opposed to having it stored elsewhere as long as it is stored safely. The model is used several times a year at various local events.

6. Old Business:

- a. A.I.P. Project 3-06-0022-14: Gate 8B has power, gate installers are completing their communication with our Brivo system. The remaining work is primarily cleanup. Project 15 will include new taxiway signs, new taxiway edge lights, new PAPI's, new regulators to run the runway lights, new backup emergency generator, and repaving of the north taxiway midfield to the east. Our goal is to submit this to the FAA in December. President McNutt asked if replacing the old analog gate hardware could be added to this project. Manager said he could ask the FAA. The fence contractor has submitted a proposal which is around \$10,000. Director Obernolte asked if it was too late to add the new AWOS transmitter relocation to the project. Manager Dokter said we need a radio wave survey to determine if moving the AWOS transmitter would be beneficial.
- b. Self serve Jet A: The power hose reel should be delivered in three weeks. Everything else is off the shelf parts and our goal is to have everything completed by the end of this month. President McNutt requested this be kept on the agenda until the project is completed.
- c. Annual Audit draft promised by tomorrow. The audit will be complete by end of month.
- d. Master Plan: CEQA review is our responsibility not FAA's. Manager Dokter recommends doing now rather than later. Tom Dodson & Assoc. bid did not come

in as expected. Tom Dodson & Associates bid was more complicated and expensive than originally expected. More work is needed

- e. Maintenance building: There is nothing new on the updated estimate. President Mc Nutt recommended a workshop for this project and various other Capitol Projects still undecided upon.
- f. North side hangars: Two 60x60 hangars between Exec A & Y hangars will probably come in at \$35 a sq. ft. (\$250,000) President McNutt would like to set up a workshop for these two projects (e & f) next month. He proposed 10 am November 9th.
- g. Ensen Mason is out to collections: No change
- h. Unicom frequency change: We are still getting daily calls on 123.05.
- i. The Helipad Project: No report.

7. Standing Committee Reports:

- a. Lease Committee: None
- b. Personnel Committee: President McNutt did the second reading of Resolution 2006-3; establishing a Flexible Benefit Plan & Employer Contributions Plan. Motion to accept Resolution 2006-3 made by Director Obernolte; Second by Vice President Lowery. Resolution passed unanimously.
- c. Safety Committee:
 - 1. Castle Glen Site is a very good pace to put a beacon as the Airport already owns the land, there is wooden tower already built and it is the highest area around. It is not easily assessable however. The safety committee recommends a LED Beacon as it requires less maintenance and lasts longer. It was agreed that a LED Beacon should be used to replace the one vandalized as well. The life expectancy is five years with a savings of approx 4 years in electricity. Director Waymire made the Motion to accept the recommendations of the Safety Committee to install LED Beacons at the Castle Glen and site and the Greenspot Site. Seconded by Vice President Lowery. The motion passed unanimously.
 - 2. Parcel T Hangar was inspected by the Safety Committee and they agreed that nothing was blatantly unsafe about how the hangar was being used. Because this building is no longer suitable for aircraft storage they recommended that when Ms. Boogran vacated the hangar it be torn down and a new hangar built in its place. For the time being they saw no reason for Betty Boogran to not continue to run her business from this Parcel and recommended no action at this time. President Mc Nutt asked that the maintenance crew smooth out the area between the gate and the back of the building.
 - 3. Instrument Procedures: no reportable action..

8. Pilots Association Update: President Ken Campbell is on vacation. Report by Manager Garry Dokter.

- a. Next year there will be 6 fly outs.
- b. There will be three hangar parties in conjunction with the Young Eagle Flights.
- c. The last Young Eagle flight this year will on October 14th, 2006.

9. Future Agenda: Possessory Property Tax on Hangars

10. Next Meeting Date: 11/2/2006

11. Directors Comments: None

12. Announce and Adjourn to Closed Session, Pursuant to Government Code Section 54947

a. Retiree Theresa Mullen

13. Return from closed session: No reportable action.

Meeting adjourned at 9:00 p.m.

PRESIDENT OF THE BOARD OF DIRECTORS

ATTEST:

SECRETARY OF THE BOARD OF DIRECTORS