

**REGULAR MEETING
BOARD OF DIRECTORS
BIG BEAR AIRPORT DISTRICT**
Wednesday, June 7, 2006 7:00 PM
Big Bear City Airport Pilot's Lounge
501 West Valley Boulevard
Big Bear City, California

1. **Call to Order:** President McNutt called the General Meeting of the Board of Directors of the Big Bear Airport District to order on June 7th, 2006 at 7:00 P.M. in the Pilots Lounge of the Big Bear Airport, 501 West Valley Boulevard, Big Bear City, California. The Pledge of Allegiance followed the Call to Order.

Directors Present: Robert McNutt, President
George Berge, Secretary/Treasurer
Thorne Waymire, Director

Excused: Russell Lowery, Vice President
Jay Obernolte, Director

Others Present: Garry Dokter, General Manager
Carol Binford, Recording Secretary

2. **Agenda Approval:** None

3. **Approval of Minutes:** President McNutt asked for approval of the Board Meeting Minutes of May 4th, 2006 General Meeting. Motion made by Director Waymire. Second by Secretary/Treasurer Berge. Minutes unanimously approved with a vote of 3-0.

4. **Visitors Comments:** None

5. **Manager's Report:**

- a. Hangar Compensation: Special Meeting with council proposed for June 13th or 14th. Clerk to call all members of Board to confirm.
- b. The dates for workshops on the office remodel and new construction will be set when all members of the Board are present.
- c. Manager Dokter attended the FAA Western Pacific Region Annual Airports Conference which covered important issues such as Grants and the responsibilities of accepting Grants. There were workshops on security AIP signage, GPS and WAAS.
- d. Financial Reports: Board members were given the Big Bear Airport financials through April, 2006 and the April check register. 2006/2007 budget is on tract. In the future the Board will receive the financials one week in advance of the regular Board meetings.
- e. Changing the Unicom frequency is on schedule. The license for frequency 122.725 is in hand. The Airport Facilities Directory update is out today. Pilot control lighting cards mailed today. July 6th, 2006 will be the change over date.
- f. 100LL inventory will be removed from agenda, inventory variances have stabilized.
- g. The 99s will be having their monthly meeting June 8th and will discuss the date for painting the Unicom Frequency on the runway. Painting the Compass Rose is on hold.
- h. Master Plan is between phases. It is clear that the alternative of choice is that the Airport will remain a class 1B (small aircraft) facility and to maintain current thresholds will

involve aviation easements on the east and west. With the easements the FAA will concede to publish defined distances for turbine aircraft and leave the runway thresholds where they are. Manager Dokter has begun negotiations with Sheila Hamilton of MWD and does not foresee any problems obtaining easements to the west over the lake. The easements to the east involve the park and private properties and may require the FAA to negotiate purchasing some of the easements. These will be critical to keep the runway configuration we have now. President McNutt pointed out that it is still the pilot's responsibility to know the runway parameters.

- i. Small claims judgment on Ensen Mason: Manager Dokter recommended this be turned over to a collection agency.
- j. Arrowhead Credit Union: Signature cards are ready for Board members.
- k. Ice melt System approximate operating costs were reviewed by Board.
- l. Leland Spencer: restricted Airport access, due to safety concerns, was discussed.

6. New Business:

- a. Discussion of a LAFCO Vote was postponed to the upcoming Special Meeting.
- b. Big Bear District Airport Board discussed co-sponsoring "Sober Grad Night." The BBAPA will offer graduates Young Eagles flights. The Motion to co-sponsor the Sober Grad Night was made by Secretary/Treasurer Berge. Second by Director Waymire. Motion passed unanimously.
- c. The Board discussed contributing a small amount of 100LL fuel to the volunteer pilots in the Young Eagle Program. It was also suggested by Director Berge that the Airport assist with the cost of advertising Young Eagles events. Director Waymire questioned the legality of giving to a charity of any kind based on the ethics seminar all the Board members attended. The general consensus is that the Young Eagles Program is not a charity but is a promotion of general aviation. As to donating to an aviation organization Manager Dokter asked this question at the FAA Western Region Conference and the FAA responded that the De Minimus rule applies and small contributions are allowed. It was agreed that this was good public relations for the Big Bear Airport District. The Motion was made by Secretary Berge to supply Young Eagles Pilots 100LL fuel up to 10 gallons per plane per month. Director Waymire Seconded the Motion. The Motion passed unanimously.

7. Old Business:

- a. AIP Project No. 3-06-0022-14 is underway. The lime treatment is on schedule. At the mid field intersection Matich Construction found a natural gas high pressure pipe line very near the surface. Southwest Gas is investigating what to do about the problem. Pavement is scheduled for July 31st, August 1st & 2nd. The slurry seal and restriping of the runway will be on June 26, 27, & 28th. The Airport will be closed for this process. A special mailer will be sent to all the tenants, it will be announced on AWOS starting June 8th and NOTAMed by Flight Service three days before the closure.

8. Standing Committee Reports:

- a. Lease Committee: No report
- b. Personnel Committee: No report
- c. Safety Committee:

The Safety committee met on May 18th. Present were Committee Chair Jay Obernolte, Board President Robert McNutt, Manager Garry Dokter and Fire Chief Dana Van Leuven. Chief Leuven determined that since the distance to reach a fire extinguisher within a hangar can be over 30 feet, fire extinguishers need to have a

rating of 2A20BC. Most hangars' fire extinguishers are underrated 2A10BC and are not current. The Safety Committees' recommendation is for the Airport to purchase adequate fire extinguishers and to maintain them annually. The total cost to supply each hangar on the airport with an approved fire extinguisher would be approximately \$4400 and \$8 to \$10 each per year to service. Director Waymire made the Motion to furnish a properly rated fire extinguisher with annual service to each hangar with the possibility of increasing rents to cover the cost. Second by President McNutt. The Motion passed with a vote of two Ayes by President McNutt and Director Waymire and one No by Secretary/Treasurer Berge.

Instrument Procedures: The FAA said the Big Bear Airport is not a candidate for lowering the minimums for the RNAV (GPS) RWY 26 arrival procedure. They will, however, look into re-establishing the old conventional departure procedure to the west.

9. Pilots Association Update: The Pilot's Association President, Ken Campbell was appointed Aviation Safety Councilor for the Big Bear Area. The regular meeting of the Pilots Association will be June 13th. On June 18th there will be a fly out to Monument Valley.

10. Future Agenda Items:

11. Directors Comments: None

12. Adjournment to Closed Session at 8:25 PM, pursuant to Government Code Section 54956.8:

- a. Draft Barnstorm Lease
- b. Airport Rent A Car Lease
- c. FBO Carriage and Rental
- d. Negotiations to purchase Roger Schmidt's hangar

13. Return from closed session. 8:45 PM

Reportable Action:

- a. Airport Manager will negotiate renewal of Airport Rent A Car lease.
- b. Airport Manager will offer a new lease to FBO Carriage and Rental.

14. Adjourned: 8:50 PM

PRESIDENT OF THE BOARD OF DIRECTORS

ATTEST:

SECRETARY OF THE BOARD OF DIRECTORS

Next meeting July 6, 2006