

**REGULAR MEETING
BOARD OF DIRECTORS
BIG BEAR AIRPORT DISTRICT**
Thursday, May 4, 2006 7:00 PM
Big Bear City Airport Pilot's Lounge
501 West Valley Boulevard
Big Bear City, California

1. **Call to Order:** President McNutt called the General Meeting of the Board of Directors of the Big Bear Airport District to order on May 4th, 2006 at 7:00 P.M. in the Pilots Lounge of the Big Bear Airport, 501 West Valley Boulevard, Big Bear City, California. The Pledge of Allegiance followed the Call to Order.

Directors Present: Robert McNutt, President
Russell Lowery, Vice President
George Berge, Secretary/Treasurer
Thorne Waymire, Director

Excused: Jay Obernolte, Director

Others Present: Garry Dokter, General Manager
Carol Binford, Recording Secretary

2. **Agenda Approval:** Removed Item 6 (a), consider changing at next board meeting. Added new item, general discussion of the possibility of building new hangars. Director Waymire, at the last board meeting of April 6th, asked for this item to be agendized.
3. **Approval of Minutes:** President McNutt asked for approval of the Board Meeting Minutes of April 6th, 2006 General Meeting, and the April 13th, 2006 Special Meeting. Motion made by Secretary/Treasurer Berge. Second by Director Waymire. Minutes unanimously approved with a vote of 4-0.
4. **Visitors Comments:** None
5. **Manager's Report:**
 - a. Financial Reports: Big Bear Airport financials through March, 2006, March check register, Fuel Inventory, and Bank Balances were presented to the Board. President McNutt will reserve questions until after he has had time to review the information. The Board requested that the financials be emailed to them in advance of the regular Board meetings.
 - b. The license for UNICOM frequency 122.275 has been received. Updates to the Airport/Facilities Directory, the Los Angeles Sectional Aeronautical chart, and the Los Angeles VFR Terminal Area chart have been submitted to the FAA. July 6th, 2006 will be the change over date. Hardware for pilot control lighting is on order.
 - c. FCC application for AWOS 135.925 is in front of the FCC for approval.
 - d. 100LL inventory has been stabilized.
 - e. North windsock replacement has been completed.
 - f. All perimeter fence repairs have been completed.

- g. Due to scheduling conflicts the 99s will reschedule painting the Compass Rose. Painting the UNICOM Frequency is still on schedule for July 14th and 15th.
- h. Office expansion project: Drawings will be submitted to the planning commission Monday, May 8th then to Building and Safety.
- i. Master Plan meeting April 19th, 2006. Nineteen members attended the meeting including the FAA, California Department of Transportation, Division of Aeronautics and County and Local Agencies. Discussions included new regulations for departure and arrival runway protection zones. Different ways to comply include deviation from standards, shortening the runway by displacing the thresholds, and aviation easements. President McNutt said the Airport has no intention of expanding east or west and no interest in acquiring the park or changing Greenway.
- j. New t-shirts and sweat shirts have arrived with the new Airport logo.
- k. The Airport Facilities Directory (AFD) has been updated to reflect current fuel availability.
- l. The Airport was awarded a judgment against Ensen Mason. Mr. Mason has 45 days to appeal.
- m. Bank signature cards are two thirds complete. The manager is looking into banking with Citibank in addition to existing banks
- n. Garry Dokter will be attending the FAA Western Pacific Region Annual Airports Conference May 23-25.
- o. The Clerk of the District will be attending the conference for Special District Clerks November 15th and 16th.
- p. The Airport is advertising for a part time maintenance/janitorial person to replace Gerhard Schapp who resigned.
- q. The fiscal 2006/2007 Budget draft is complete with Airport generated revenues of \$1M and expenses of \$1.5M.
- r. Hangar inspections have begun and many of the hangars are out of compliance. President McNutt recommended the Safety Committee meet and this item is to be put on that agenda.
- s. Fuel prices increased with the last fuel delivery. 100LL \$3.75 per gallon and Jet A \$2.93.

6. New Business:

- a. The problems and issues involved in building new hangars on the north side of the runway was discussed in general. The Board of Directors agreed to have this item on the next general meeting of the Board.

7. Old Business:

- a. AIP Project No. 3-06-0022-14 has moved out to the 15th. All Grants are being held up in Washington. The FAA has requested "special consideration" for the Big Bear Airport but nothing has happened as of this date. Once the Grant is received and signed it will take approximately 5 working days to get through the State system.
- b. Runway Safety Action Plan: final report left two issues: L35-05-00-066 (relocate the segmented circle) and L35-05-002 (painting taxiway edges). Painting taxiway edges has been referred to the Safety Committee for possible inclusion in AIP Project 14. The Airport has no intention to relocate the segmented circle.

8. Standing Committee Reports:

- a. Lease Committee: None

- b. Personnel Committee: No report
- c. Safety Committee: The Safety committee met Thursday, April 27th to discuss the status of the instrument departure and approach to Big Bear. The confusion and notam associated with the OKACO One Departure has been corrected and the procedure is authorized. Departure clearance is available at 661-265-8233. Since the meeting Manager Dokter has contacted L.A. Flight Procedures to request an instrument departure procedure to the west (upwind) and to add LPV to the existing RNAV (GPS) RWY 26 procedure (to provide a decent profile and reduced minimums).

9. Pilots Association Update:

a. Ken Campbell of the Pilot's Association reported that the Venture Club Easter Egg hunt signed up 65 children for the next Young Eagles flight on May 13th, 2006. Ken said there is a need for more pilots and planes. Hangar party will be in the afternoon on May 13th after the Young Eagles Flight.

b. Tuesday Pilot's Association Meeting will have an FAA speaker who will be speaking on Light Sport aircraft. There will also be a member of the Sport Craft Industry and the Safety Manager of LAX.

10. Future Agenda Items: Discussion of New Hangar Construction.

11. Directors Comments: None

12. Adjournment to Closed Session at 8:25 PM, pursuant to Government Code Section 54956.9 (a): Unemployment claim of prior airport manager.

13. Return from closed session. 8:45 PM
Reportable Action: The Airport General Manager will appear at the hearing.

14. Adjourned: 8:50 PM

PRESIDENT OF THE BOARD OF DIRECTORS

ATTEST:

SECRETARY OF THE BOARD OF DIRECTORS

Next meeting June ? th, 2006