

**REGULAR MEETING
BOARD OF DIRECTORS
BIG BEAR AIRPORT DISTRICT**
Tuesday, February 2, 2006 7:00 PM
Big Bear City Airport Pilot's Lounge
501 West Valley Boulevard
Big Bear City, California

1. **Call to Order:** President McNutt called the General Meeting of the Board of Directors of the Big Bear Airport District to order on February 2nd, 2006 at 7:00 P.M. in the Pilots Lounge of the Big Bear Airport, 501 West Valley Boulevard, Big Bear City, California. The Pledge of Allegiance followed the Call to Order.

Directors Present: Robert McNutt, President
Russell Lowery, Vice President
George Berge, Secretary/Treasurer
Thorne Waymire, Director
Jay Obernolte, Director

Others Present: Rembert Lightner, Manager
Carol Binford, Recording Secretary

1. **Approval of Minutes:** President McNutt called for unanimous consent to approve the Minutes for the January 5th, 2005 General Meeting with a change to 4-b adding "as per AB1234." Minutes approved with change as presented.
2. **Visitors Comments:** No visitor comments.
3. **Manager's Report:**
 - a. UNICOM expansion: The airport is in the process of locating an engineer to do blueprints on the sprinkler system.
 - b. Master Plan meeting will be on March 28th or March 29th. Mr. Lightner will inform the Board when he knows which day.
 - c. LOGO: Airport is receiving artwork for the LOGO, however none has been very impressive. He will continue to work on the project.
 - d. Security system: After hearing the costs and associated problems of installing a new gate access system Secretary/Treasurer Berge Motioned the project be dropped. Second by Vice President Lowery. Motion unanimously passed.
2. **Old Business:**
 - a. **FAA Review:** The five year ACIP draft meeting made some changes; one being the purchase of the generator will be postponed to 2007. Extending the North Taxiway will be tied in with the Master Plan and involve environmental studies which will be paid up front by the Airport.

3. New Business:

- a. The auto parking gate needs repair because as it is now it can close on a car entering or leaving the parking area. The cost will be approximately \$2,112.
- b. Jet A tank fuel bids from two companies have been received. Director Waymire would like to see the cost of all aspects of putting in a Jet A Fueling operation and what price increases might have to be implemented.

4. Standing Committee Reports:

a. Safety Committee:

1. President McNutt called for a motion to approve turning on the hose bibs where they exist on the North side as soon as drainage of waste water issues are solved. There will be signs posted not to wash airplanes from the hose bibs and a letter will be sent to all tenants that the water will remain on for fire safety as long as it is not abused by using the water inappropriately.
2. Jet A will now be available on weekends. The weekend UNICOM operators will be trained to pump Jet A. The change in fueling hours will be announced on the Airport's web site as well as AOPA, Quick Guide and on AWOS.
3. Self Serve Jet A Service will be investigated along with the other Jet A items listed in New Business 3 (b) above.
4. It was the consensus of the Board with the Safety Committee's recommendation to remove the three transient tie downs in front of the self serve avgas fuel facility. The 40 foot light pole next to the tie downs in question will also be removed to prevent any possible hit by helicopter blades. Motion to accept this recommendation made by Vice President Lowery. Second by Secretary/Treasurer Berge. Motion unanimously passed.
5. Taxiway signage is postponed to next year due to FAA/ACIP scheduling and funding.
6. The Fire Department highly recommends that a white arrow be in each hangar very visibly pointing to the fire extinguisher. The Safety Committee recommends the Airport make these available for the tenants and let the tenants know with a note in the monthly statement and during hangar inspection. Vice President Lowery Motioned to accept this recommendation. Director Waymire Second and the vote was unanimous.
7. The Safety committee recommended the Lease Committee assess the cost involved with putting in a water meter on the North side so the water bill will be sent to the Airport and the Airport could raise the affected tenants rent accordingly. It was agreed the change should benefit the Airport and the tenants equally.

b. Lease Committee:

1. The Lease Committee recommended that the Manager handle Rick Herrick's request for new carpet in the common area of the Radio Station.

2. Director Berge Motioned to give two months notice to the owner of the porta potties stored on the Airport as they are non aviation. The Motion was second by Vice President Lowery. Motion unanimously approved. Director Waymire suggested the Board be open to an increase in the rent for storing the items on Airport property.
- c. Personnel Committee
 1. Secretary Berge reiterated that the last day for submitting résumé's for the position of Airport Manager was January 25th.
 2. On Wednesday, January 25th, 2006 the Personnel Committee interviewed four candidates for the position.
5. **UPDATE:** Ken Campbell, President of the Pilot's Association reported that the Association now had 83 Members in good standing. The Young Eagles Flight in Palm Springs had 170 youngsters show up for rides. Five pilots from Big Bear participated in the event. There will be a Fly In to the Blue Grass Festival in Laughlin the weekend after next, February 11th & 12th.
6. **Directors Comments:** President McNutt thanked Nancy Jones and Carol Binford for their excellent handling of the airport during the absence of the maintenance crew due to illness. He also thanked his colleague, Board Member Secretary/Treasurer Berge for his long hours of diligent work towards finding a suitable Manager for the Airport.
7. Announce and adjourn to closed session, pursuant to government code section 54957 at 8:10 P.M:
8. **REPORTABLE ACTION:**
 - a. Ask our attorney, Betsy Martyn, to recommend a real estate attorney to review the Barnstorm lease with the Big Bear Airport Board of Directors.
 - b. If the Barnstorm lease allows the books to be reviewed and the airport will have the books audited.
Motion to approve by Director Obernolte. Second by President McNutt. Motion passed unanimously.

Meeting adjourned at 10:45 P.M.

PRESIDENT OF THE BOARD OF DIRECTORS

ATTEST:

SECRETARY OF THE BOARD OF DIRECTORS

Next meeting March 2nd, 2006